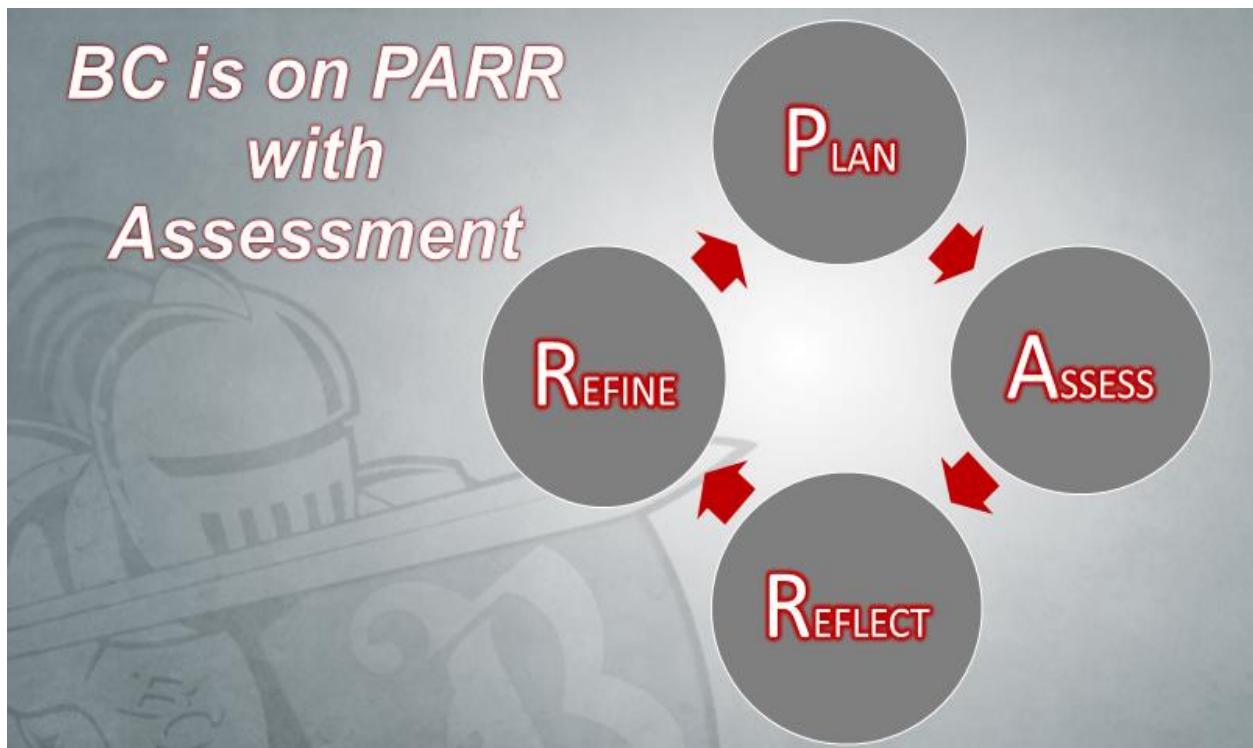# Program Review – Assessment Report Instructions

Instructions:

1. In eLumen, the department chair (utilizing the Report Creator role), or the Assessment Committee representative, over the program needs to generate the report titled "SLO Performance - By Department, Course, CSLO". The report should be generated for each required course and elective listed in the program (e.g., if a math course is part of the psychology program, then the above report should be pulled for both mathematics and psychology courses). When running the report be sure to include fall, spring, and summer terms for the prior academic year. See handout "eLumen Training for Department Chairs" on the Academic Technology webpage for more detailed instructions: www.bakersfieldcollege.edu/academic-technology/elumen-assessment
2. Assessment Table - Column 1: list each required course and elective for the program.
3. Assessment Table - Columns 2 – 6: At the end of each course in the above report, there is a table titled "Totals for CSLOs" that contains the data necessary to complete the Assessment Table. Be sure that all rows that contain data total to 100% for Column 6.
4. Complete one Assessment Report per program and return the completed form(s) to the Program Review Committee. Write your responses in the textbox, the textbox will expand as needed.

Program Review – Assessment Report

Name of Program: Student Development (Counseling)

Plan – Describe the process used to assess the courses for this program.

Although the Counseling Department does not have a program, we do have Student Development courses that we assess. Here is how the SLOs were assessed during this cycle:

For STDV B1, to assess the SLO being assessed this year, the instructors created discussions board to discuss about educational planning, and student completed their Comprehensive Student Education Plan.

For STDV B2, to assess the SLO, the students had to do a Career/Transfer Exploration Paper, Values inventory, and a Values Reflection Paper.

For STDV B6, to assess the SLO, the instructors implemented a Money Management and a Budget exercise.

Assess – Fill in the table using the data from the report SLO Performance - By Department, Course, CSLO

Courses	% Students Exceed	% Students Meets	% Students Doesn't Meet	% Students N/A	Total
STDV B1	56.71	21.65	21.34	0.03	100
STDV B2	58.27	15.83	25.90	0	100
STDV B6	67.32	19.55	12.01	1.12	100

Reflect – Based on the SLO performance data listed in the table, describe both the strengths and weaknesses of the program.

Overall, students in the STDV courses met or exceeded the Outcomes for the course (approximately 74% to 86%). The student development courses are meant to introduce students to college study skills and policies and procedures that they will need to become successful college students.

To perform the assessment, multiple tasks had to be completed. How this was accomplished is up to the instructor due to Academic Freedom. Because there is a lack of consistency, it is difficult to attribute the success of the program to one factor.

Refine – **Summarize the changes that discipline faculty plan to implement based on the program's strengths and weaknesses listed above.**

To address the lack in consistency of assessment, the Counseling Faculty will develop a standardized assessment that all instructors can implement. Also, the Counseling Faculty will work to align how each section is taught.

Dialogue – Explain when, or how often, discipline faculty meet to discuss the assessment process (e.g., planning, data collection, and results) for this program (e.g., department meeting).

The Counseling Faculty does not regularly meet to discuss the assessment process.