

2018-19 Annual Update Review and Feedback

Program Name: Counseling

Section	Feedback
<p>College Mission</p> <p>A. Is the discussion of how the program supports the college mission clear?</p>	<p>A. Left blank; did not answer prompt.</p>
<p>Progress of Goals</p> <p>A. Is the discussion of the program’s progress and changes in goals clear and complete?</p> <p>B. Is the action plan to reach the program’s goals for the future clear and complete?</p>	<p>A. Goal 1 is very broad, making it difficult to understand what exactly is trying to be achieved. Please provide specifics as to what changes you are trying to implement and by what time do you expect to achieve your goal. Goal 2 is clear. No new goals listed.</p> <p>B. Progress is clearly explained for Goal 1. Perhaps include a date of expected completion to provide more detail in Action Plan. Great work on Goal 2 Action Plan discussion. Information is succinct, easy to follow and understand. Great inclusions of dates.</p>
<p>List of Degrees and Certificates</p>	
<p>Program Analysis</p> <p>Did the program’s analysis of trend data address the following:</p> <ol style="list-style-type: none"> 1. How does your trend data (or other data your area collects) impact your decision making process for your program? 2. Evidence of Program Dialog of data 3. Changes to student demographics (age, gender, or ethnicity) 4. Equity gaps 	<p>Not using current form – answer questions from old form. Please use current Annual update form so appropriate questions are answered.</p> <ol style="list-style-type: none"> 1. Discussion does not clear answer prompt to question 2. 2. Not discussed “The Counseling Faculty has not had the opportunity to discuss data” 3. Listed as question 4 – clearly discussed 4. Listed as question 6 – clearly discussed 5. Listed as question 7 – clearly discussed 6. Listed as question 8 – discussed 7. Listed as question 9 – clearly discussed

<p>5. Recent achievements, awards or distinctions, new projects implemented, professional development work, professional conference presentations or recently published work.</p> <p>6. Description of program/department/office is doing to contribute to Guided Pathways, affinity groups and completion coaching communities.</p> <p>7. Explanation of role if involved in Dual Enrollment, Inmate Education, or Rural Initiatives.</p>		
<p>Resource Request and Analysis</p> <p>A. Were discussions for resources received from previous program review cycle included for each applicable section?</p>	<p>A. Only spoke to facilities</p>	
<p>Conclusion</p> <p>A. Does the conclusion provide a clear overview of the program?</p>	<p>A. Clearly discusses current circumstances and needs. Easy to follow and understand. Great work on this section.</p>	
<p>Have all the appropriate forms been completed?</p> <p>A. Human Resources</p> <p> a. Additional positions —with form(s)</p> <p>B. Resource Requests</p> <p> a. Request—with form</p>	<p>A. “Faculty Request” form for replacement listed. In the conclusion, there was a discussion about need for more counselor. Perhaps include human resource request for more position to decrease counselor to student ratios.</p>	
<p>Assessment</p>	<p>Not included- most likely due to not using most current PRC form.</p>	
<p>Certificate Form:</p> <p>A. Have programs with stackable Certificates of Achievement completed Certificate Forms?</p>		

ADDITIONAL COMMENTS: