

Classified Position Request Form

Instructions: Complete one form for each classified position requested

- New Position** (not in last year's budget)
- Replacement Position (in last year's budget)
- Conversion Position (from grant to general funds not in last year's budget)
- Formerly Eliminated Position (not in last year's budget)

Title of Position Requested: Educational Advisor

Program/Department/Area: Rural Initiatives

Number of Hours per Week: 40

Number of Months per Year: 12

Brief Abstract: (How does position impact present area status, affect workload reduction, impact students or provide support/services?)

The Rural Initiatives team currently leverages one FT counselor and two FT educational advisors from the Delano Campus. As we begin to offer for student services in communities like Shafter and Wasco in the evenings and on weekends, we are seeing a great response from the community. Unfortunately, this means that we are pulling our advisors from the Delano Campus to provide these services. This position would allow us to continue to provide additional services at rural sites without having to limit what is being offered at the Delano Campus. This person would also be able to provide support for our Early College work at rural high schools.

Rationale and Applicability to College Strategic Goals: (**Substantiate recommendations with data and the guidelines listed in the Budget Decision Criteria document and College Strategic Goals.** Does this need fulfill a compliance/mandated position, i.e. State, Federal, regulatory boards, contracts? Does this need address grant partnership commitments and/or critical community needs?)

The educational advisor position for the Rural Initiatives team would have a direct impact on enrollment trends, as well as progress and completion rates. By providing services to students closer to their homes, we will eliminate a barrier to success for some of our most disadvantaged students. With the new funding formula in place, it is crucial that our support staff is available to support students not just in enrolling, but also in progressing through their educational journey.

Impact on College/District if position is not filled: (Include how having the position or not having the position impacts FTES, services to students.)

As mentioned in the previous section, an educational advisor dedicated to providing support to students in rural communities would have a direct impact on enrollment numbers and progression rates. Not having this position could put the college in a position where we are missing out on potential FTES and completion points.

Total Cost:

Salary	\$	<u>56,732.28</u>
Benefits	\$	<u>32,259.86</u>
Computer/office space etc.	\$	<u>2,500</u>
Total Amount:	\$	<u>91,492.15</u>