

# FACULTY REQUEST

For FISCAL YEAR 2018-2019

BCP #	DEPT. PRIORITY NO.	DEPARTMENT: Foreign Language - JAPANESE
<b>PLEASE CHECK THE BOX REPRESENTING THIS CATEGORY OF FACULTY REQUEST</b>		
<b>FACULTY POSITION REQUEST</b> <input checked="" type="checkbox"/> New position <input type="checkbox"/> Replacement <input type="checkbox"/> Full-time Temporary <input type="checkbox"/> Conversion (grant to GU001)	<b>POSITION DEFINITIONS:</b> <b>NEW:</b> Position is not in the 18-19 budget <b>REPLACEMENT:</b> Position is in the 18-19 budget, currently vacant or will be vacant in 19-20.	<b>BUDGET AUGMENTATION</b> <input checked="" type="checkbox"/> Ongoing <input type="checkbox"/> One-time funding <input type="checkbox"/> Other – explain (e.g. matching)

**TITLE OF INSTRUCTOR POSITION:**

PLEASE PROVIDE A SUMMARY AND RATIONALE OF FACULTY POSITION REQUEST (You may copy and paste from your COMPREHENSIVE OR ANNUAL PROGRAM REVIEW.)

**Provide data that substantiates the proposed positions. Refer to the guidelines listed in the Budget Decision Criteria and College Strategic Goals documents.**

- In Fall 2016 a temporary full-time position was approved for Japanese. This allowed Japanese to continue to grow on the main campus and to add additional classes for the Inmate Scholar Program. This fall 2018, we were not able to allow continued offerings for the Inmate Scholar program this year. Without a full-time position, we were forced to discontinue offering Japanese courses at the prison.
- Because of the temporary full-time position approved 2016-17, the Japanese courses managed to open 13 sections. Without the full-time position, it will show a huge decrease to 4 sections as well as serving fewer students.
- Finding qualified adjunct faculty to teach is difficult because of the lack of qualified candidates that live locally. We are recruiting to other areas at 2 plus hours distance, but have thus far not been successful.
- Japanese is submitting our second Program Review in anticipation of working toward an AA degree. Japanese participates in the department and assessment process and offers students a Japanese Culture Club. These factors show the dedication to the students and the college of those who work in the program
- Work such as creating curriculum as well as writing up and proposing a new program and having a Japanese club should be done by a full time instructor.

## Student Success

The department looks to expand offerings and continue to provide courses in Japanese in both the main campus and prison. We wrote JAPN B4 curriculum, the final course in the Japanese language

sequence and received approval. We are currently creating the degree program and are seeking approval in October 2018.

While there are two adjunct faculties available to teach, rarely are they available for the variety of times and offerings since full-time teachers schedule and degree programs have priority to get the classrooms and times. Full-time faculty are generally more available and engaged in efforts that directly affect student success including working with students during office hours and generally being available to them as well as participating in campus committees even though the adjunct faculties are voluntarily fill in the shoes, we have limitation. Opportunities to mentor students and to work with other department members on projects affecting student success are more plentiful for full-time faculties.

## **Assessment**

A full-time faculty will enable the department to make a stronger effort at increasing the scores of all assessments.

## **Budget Decision Criteria**

1. The courses taught by this faculty transfer broadly and meet specific CSU and UC General Education requirements for language and culture. This request meets the criteria for “Transfer” from Budget Decision Criteria.
2. Courses taught by this faculty:
  - Will improve (or at a minimum, maintain) student success in transfer
  - Will contribute to the future Japanese AA program
  - Will contribute to matriculation to improve success

This request meets the “Student Success” criteria in the Budget Decision Criteria.

**ESTIMATE THE COSTS ASSOCIATED WITH THIS FACULTY REQUEST**

**TOTAL SALARIES AND WAGES (include benefits)**

**SUPPLIES or OPERATING EXPENSES**

**EQUIPMENT EXPENSES**

**Total**

**\$ 90,000**

SOURCE OF FUNDS	ORG Number		ORG
<input checked="" type="checkbox"/> GENERAL FUND	212FL1	<input type="checkbox"/> Categorical FUNDS	
<input type="checkbox"/> SPECIAL FUNDS		<input type="checkbox"/> OTHER FUNDS	

PREPARED BY David Neville	DATE 9/9/2018	REVIEWED BY	DATE
	DATE		DATE

IF PROPOSAL AFFECTS ANOTHER DEPARTMENT, DOES OTHER DEPARTMENT CONCUR WITH PROPOSAL? Name the department \_\_\_\_\_

YES       NO      ATTACH COMMENTS OF AFFECTED DEPARTMENT, SIGNED AND DATED BY THE DEPARTMENT DIRECTOR OR DESIGNEE.