

2018-19 Annual Update Review and Feedback

Program Name: Human Services

Section	Feedback
<p>College Mission</p> <p>A. Is the discussion of how the program supports the college mission clear?</p>	<p>Program clearly supports the BC mission. This is a good description of how the program supports the mission of the college.</p>
<p>Progress of Goals</p> <p>A. Is the discussion of the program’s progress and changes in goals clear and complete?</p> <p>B. Is the action plan to reach the program’s goals for the future clear and complete?</p>	<p>Goal #1 – How many internships are now available annually and how many are needed? What steps are being taken to increase internships? How can internship services be of assistance?</p> <p>Goal #2 should be a resource request rather than a goal.</p>
<p>List of Degrees and Certificates</p>	<p>Human services has a JSC, not a CA</p>
<p>Program Analysis</p> <p>Did the program’s analysis of trend data address the following:</p> <ol style="list-style-type: none"> 1. How does your trend data (or other data your area collects) impact your decision making process for your program? 2. Evidence of Program Dialog of data 3. Changes to student demographics (age, gender, or ethnicity) 4. Equity gaps 5. Recent achievements, awards or distinctions, new projects implemented, professional development work, professional conference presentations or recently published work. 6. Description of program/department/office is doing to contribute to Guided Pathways, affinity groups and completion coaching communities. 	<p>In most cases, there were no significant changes noted. The update states on more than one occasion that there are few internship possibilities – consider reaching out for help from the internship services provided on campus (Stephanie Baltazar)</p> <p>No answer to prompt #3 Congratulations to Lynn for doing good work with maintaining community partnerships.</p>

<p>7. Explanation of role if involved in Dual Enrollment, Inmate Education, or Rural Initiatives.</p>		
<p>Resource Request and Analysis A. Were discussions for resources received from previous program review cycle included for each applicable section?</p>	<p>N/A</p>	
<p>Conclusion A. Does the conclusion provide a clear overview of the program?</p>	<p>The conclusion is clear and concise. Congratulations on having high success and retention rates. Are there enough students to possibly offer two sections each semester? The conclusion states that the human services program is “losing ground” to other area-wide competitor programs. I did not see any mention of that in the update (other than a brief mention of competing programs). Additionally, the conclusion states that the program could benefit from a full-time coordinator to set up internship opportunities and recruit students. If this is the case, then why is there not an HR request?</p>	
<p>Have all the appropriate forms been completed? A. Human Resources a. Additional positions —with form(s) B. Resource Requests a. Request—with form</p>	<p>No requests were included, although the need for a Program Manager is mentioned in the AU.</p>	
<p>Assessment</p>	<p>Included</p>	
<p>Certificate Form: A. Have programs with stackable Certificates of Achievement completed Certificate Forms?</p>	<p>The success rate is only 16% - I know that sometimes these numbers are skewed because of low enrollments and incomplete data, but that should probably be addressed – maybe be a goal on the annual update?</p>	

	Certificate Reporting Form: I think that the JSC is stackable – students may complete this certificate on their way to completing the degree.	
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ADDITIONAL COMMENTS: CTE form is included