

Bakersfield College 2018-2019

Program Review – Annual Update

Program Name: **Health Information Technology Program**

Bakersfield College Mission: Bakersfield College provides opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. Our rigorous and supportive learning environment fosters students' abilities to think critically, communicate effectively, and demonstrate competencies and skills in order to engage productively in their communities and the world

Describe how the program supports the Bakersfield College Mission:

Instructional Programs only:

- A. List the degrees and Certificates of Achievement the program offers: **Associate of Science in Health Information Technology**
- B. If your program offers both an A.A. and an A.S. degree in the same subject, please explain the rationale for offering both and the difference between the two. **N/A**
- C. If your program offers a local degree in addition to the ADT degree, please explain the rationale for offering both. **N/A**

Program Goals:

A. List the program's current goals. For each goal (minimum of 2 goals), discuss progress and changes. If the program is addressing more than two (2) goals, please duplicate this section. Please provide an action plan for each goal that gives the steps to completing the goal and the timeline.

Program Goal	Which institutional goals from the Bakersfield College Strategic Plan will be advanced upon completion of this goal? (select all that apply)	Progress on goal achievement (choose one)	Status Update – Action Plan
1. Seeking Program Accreditation with Commission on Accreditation for Health Informatics and Information Management Education (CAHIIM)	<input type="checkbox"/> 1: Student Learning <input type="checkbox"/> 2: Student Progression and Completion <input type="checkbox"/> 3: Facilities <input checked="" type="checkbox"/> 4: Oversight and Accountability <input checked="" type="checkbox"/> 5: Leadership and Engagement	<input type="checkbox"/> Completed: _____ (Date) <input type="checkbox"/> Revised: _____ (Date) <input checked="" type="checkbox"/> Ongoing: 2019 (Date)	Regulations with Accreditation body CAHIIM; On-Site Visit to College 2019
2. Increase awareness of Health Information Technology career options and opportunities.	<input checked="" type="checkbox"/> 1: Student Learning <input type="checkbox"/> 2: Student Progression and Completion <input type="checkbox"/> 3: Facilities <input type="checkbox"/> 4: Oversight and Accountability <input type="checkbox"/> 5: Leadership and Engagement	<input type="checkbox"/> Completed: _____ (Date) <input type="checkbox"/> Revised: _____ (Date) <input checked="" type="checkbox"/> Ongoing: 2018-2019	Establishing a baseline and increase of achievement opportunities

B. List new or revised goals (if applicable)

New/Replacement Program Goal	Which institutional goals will be advanced upon completion of this goal? (select all that apply)	Status Update – Action Plan
Increase number of students who graduate from the HEIT program within three years	<input type="checkbox"/> 1: Student Learning <input checked="" type="checkbox"/> 2: Student Progression and Completion <input type="checkbox"/> 3: Facilities <input type="checkbox"/> 4: Oversight and Accountability <input type="checkbox"/> 5: Leadership and Engagement	Identify clear pathways that help students to complete on time

Program Analysis:

Take a look at your trend data (all programs should have some form of data that is used to look at changes over time). *All programs will answer the following questions unless otherwise indicated.*

1. Please report on any unexpected changes or challenges that your program encountered this cycle:
No administrative support DA III from January 2018 to present
2. How does your trend data (or other data your area collects) impact your decision making process for your program?
Based on preliminary data, there are two focus areas for the program in the first year of implementation. Tracking the growth of this new program: Therefore, the numbers of students who are enrolled are a current baseline to measure future growth.
3. Evidence of Department Dialog of data
 - If you have had time to review and discuss your program's data with members of your department, attach documentation of your discussion. Documentation can come in the form of minutes from meetings or retreats, email dialog or any other ways that show substantive discussion. **The program is new and there are no changes as of date.**
4. Were there any changes to student demographics (age, gender, or ethnicity) for the past cycle?
New program and therefore, no changes. This year provides a baseline.
5. Were there any changes to student success and retention rates for face-to-face and online courses? (instructional only)
No.
6. Equity gaps
 - Please look for large differences, or gaps, between top performing groups and others. Consider how you could identify the reasons behind these gaps, and if there changes that could be made to reduce them. For in depth review of equity issues, and on changes that are being made campus-wide, please refer to the current [Bakersfield College Student Equity Plan](#).

Increase participation in pre-college workshops and bridge activities. Coordinate with Outreach and Student Academic Support Services as part of completion communities.

7. Please describe any recent achievements of your department, including but not limited to faculty who have won awards or distinctions, new projects your department has implemented, professional development work, professional conference presentations or recently published work.

Health Information Technology Program Director and Health Information Technology faculty member attended AHIMA Virtual Lab Session training Summer 2018 and implanted the usage of software in HEIT program Fall 2018.

8. The college has embarked on significant efforts such as **Guided Pathways, affinity groups** and **completion coaching communities** to improve the success and completion rates of our students. Please describe what your program/department/office is doing to contribute to these efforts.
Successfully served in the role of Faculty Lead for Health Science Pathway. Completed pathway video, brochure and website for health science pathway.
9. Explain your role if you are involved in Dual Enrollment, Inmate Education, or Rural Initiatives.

Successfully served as Faculty Liaison for MEDS B60. Continue to review high school syllabus to ensure COR was followed and visited high school campus for teaching observation.

Analysis of Received Resources from Previous Cycle

Discuss the type of resources you received and their Impact on program effectiveness?

Facilities: N/A

If your program received a building remodel or renovation, additional furniture or beyond routine maintenance, please explain how this request or requests impacts your program and helps contribute to student success.

- 1: Space Allocation
- 2: Renovation
- 3: Furniture
- 4: Other
- 5: Beyond Routine Maintenance

Technology: N/A

If your program received technology (audio/visual – projectors, TV's, document cameras) and computers, how does the technology impact your program and help contribute to student success?

- 1: Replacement Technology
- 2: New Technology
- 3: Software
- 4: Other _____

Other Equipment

If your program received equipment that is not considered audio/visual or computer equipment technology, please explain how these resources impact your program and help contribute to student success. N/A

Conclusion:

Present any conclusions and findings about the program. This is an opportunity to provide a brief abstract or synopsis of your program's current circumstances and needs. Consider this a snapshot of your program if someone were to only read this portion of your annual program review.

The Health Information Technology program addresses the growing workforce demand for health information professionals. Since the federally mandated adoption of electronic health records, the needs in the Health Information Management field have dramatically changed. There are approximately 12,000 to 50,000 new jobs anticipated by 2020, and the Bureau of Labor Statistics cites Health Information Technicians as one of the 20 fastest growing occupations in the US.

A degree in Health Information Technology will prepare individuals with the knowledge, skills, and abilities for a career working as a health information professional. Some career options may include Health Data Analyst, Release of Information Specialist, Document Imaging Specialist, ICD/CPT Coder, Data Quality/Integrity Associate, Clinical Documentation Specialist, Health Information Supervisor, or Consultant.

All courses will be offered online making them accessible to working students and those that do not live within a reasonable commute to/from Bakersfield College.

There are no colleges in the Kern County region that offer an Associate of Science Degree in Health Information Technology.

Needs: To be successful, the program needs to increase awareness on the wide range of careers in Health Information Technology among the students and BC community. In addition, the program needs to be supported with administrative support (DA III requested) to comply with national CAHIIM accreditation standards.