

EMLS Department Meeting
February 23, 2018

- I. Best Practices:
 - a. Employing Canvas in a F2F class

- II. Questions with Quick Answers:
 - a. SI—for summer school?
 - i. No SI for summer
 - b. Full time position?
 - i. No word yet
 - c. Travel/Conference funding. What is available?
 - i. Only the scholarship is available which much be applied for

- III. To Do:
 - a. Review and verify current mappings of SLOs to ILOs
 - b. Discuss computer program needs for 2018 and 2019 (Institutional Block Grant)
 - i. Must be something that students will use or is directly needed to help them learn, markers for class,
 - ii. Send Beth your poster requests and ideas for hallways, classrooms, and instructional areas
 - c. Committee nominations for next year
 - i. Senate – Jeannie
 - ii. Curriculum – (Jeannie part-time) (needs T/R 8-12 to be on time)
 - iii. Program Review – John
 - iv. Assessment – Beth
 - v. Isit – Mike
 - d. EMLS non-credit certificate
 - i. For any two levels

- IV. Curriculum and Placement Discussions:
 - a. Summer 2-day collaboration with the Adult School and CTE
 - b. Offering online/hybrid courses in light of the coming state online college
 - c. Accelerated courses to compete with ACDV and English
 - d. Adding a basic level, integrated skills class for NC only
 - e. Placement/Assessment. How can it be improved?
 - i. ESL Counselor or liaison

- V. Department and Student Need Discussions:
 - a. Proper signage/markers for our department!
 - i. Sign that shows benefits for taking EMLS, brochures, and class information

- b. Cultural Center/Place for students
- c. Lab hours, an option with instructor help?

VI. Announcements:

- a. Supporting Global Connection event
 - i. March 13th 11-1pm (Tuesday) cultural/international student talent
 - ii. Ask for live-streaming the global event**
- b. Building Bridges March 2nd
 - i. Sign up for building bridges

VII. Miscellaneous – For the good of the order