Bakersfield College 2018-2019
Comprehensive Program Review

Program Name: Correctional Administration AA

Bakersfield College Mission: Bakersfield College provides opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. Our rigorous and supportive learning environment fosters students' abilities to think critically, communicate effectively, and demonstrate competencies and skills in order to engage productively in their communities and the world

Program Mission Statement: **The Correctional Administration Program guides and prepares students for careers in probation, parole, and state and local corrections.**

Describe how the program supports the Bakersfield College Mission: **The Correctional Administration Program provides a diverse student population with the academic skills they will need to succeed in the job market, and the critical thinking needed for both career and academic success.**

Instructional Programs only:

A. List the degrees and Certificates of Achievement the program offers: Correctional Administration AA
B. If your program offers both an A.A. and an A.S. degree in the same subject, please explain the rationale for offering both and the difference between the two.
C. If your program offers a local degree in addition to the ADT degree, please explain the rationale for offering both.

Progress on Program Goals, Future Goals, and Action Plans:

A. List the program's current goals. For each goal (minimum of 2 goals), discuss progress and changes. If the program is addressing more than two (2) goals, please duplicate this section. Please provide an action plan for each goal that gives the steps to completing the goal and the timeline.

1. **Program Goal: Increase online course offerings**

List the institutional goals from the Bakersfield College Strategic Plan that will be advanced upon completion of this goal? Student learning, student progression and completion

(Student Learning, Student Progression and Completion, Facilities, Leadership and Engagement)

Progress on goal achievement: The program plans to offer more online Correctional Administration courses starting in Fall 2019.

Status Update – Action Plan and any link to Resource Requests: Encourage full-time and adjunct faculty to develop and teach online Correctional Administration courses.

2. **Program Goal: Obtain dedicated room for crime lab.**

   List the institutional goals from the Bakersfield College Strategic Plan that will be advanced upon completion of this goal? Student learning
   (Student Learning, Student Progression and Completion, Facilities, Leadership and Engagement)

   Progress on goal achievement:

Status Update – Action Plan and link to Resource Requests: As of the writing of this report, a dedicated room has been obtained and will be ready by or before October 10th.

B. List the program's goals for the next three years. Ensure that stated goals are specific and measurable. State how each program goal supports the College's strategic goals. Each program must include an action plan.

1. **Future Program Goal: Increase number of Correctional Administration majors.**

List the institutional goals from the Bakersfield College Strategic Plan that will be advanced upon completion of this goal? Student learning, student progression and completion
(Student Learning, Student Progression and Completion, Facilities, Leadership and Engagement)

Action plan: Work with Counseling and utilize Pathways to reach more students.

Lead person for this goal: Pat Smith

2. **Future Program Goal: Schedule additional tours of local correctional facilities.**

   List the institutional goals from the Bakersfield College Strategic Plan that will be advanced upon completion of this goal? Student learning
   (Student Learning, Student Progression and Completion, Facilities, Leadership and Engagement)

   Action plan: Contact local correctional facilities to schedule

   Lead person for this goal: Pat Smith

3 Year Program Analysis: (All programs will answer the following questions unless otherwise indicated)
Take a look at your trend data. Provide an analysis of program data throughout the last three years (all programs should have some form of data that is used to look at changes over time) and report:

1. Changes in student demographics (gender, age and ethnicity). No significant changes noted.
2. Changes in enrollment (headcount, sections, course enrollment, and productivity). *Instructional only* No significant changes noted.
3. Changes in achievement gap and disproportionate impact. No gaps were noted.

- Please look for large differences, or gaps, between top performing groups and others. Consider how you could identify the reasons behind these gaps, and if there changes that could be made to reduce them. For in depth review of equity issues, and on changes that are being made campus-wide, please refer to the current Bakersfield College Student Equity Plan.

4. Success and retention for face-to-face as well as online/distance courses. *Instructional only* Success and retention rates were 99%.
5. Any unplanned events that affected your program. None were noted.
6. Degrees and certificates awarded (three-year trend data for each degree and/or certificate awarded). *Instructional only* The three year average is one degree awarded per year.
7. Reflect on any changes you would like to see in your program in the next 3 years.
8. The college has embarked on significant efforts such **as Guided Pathways, affinity groups** and **completion coaching communities** to improve the success and completion rates of our students. Please describe what your program/department/office is planning/doing to contribute to these efforts. Both the program and the department have assisted with the development of SEP's. Greater number of students have now completed SEP's and are substantially more likely to graduate in a timely manner. The program and the department have worked with counseling to guide students into pathways which best suit their educational and career goals.

1. Explain your role if you are involved in Dual Enrollment, Inmate Education, or Rural Initiatives. As the department chair, I am responsible for staffing, evaluation, and coordinating assessment for courses in these areas.
2.

3. List degrees and certificates awarded (three-year trend data for each degree and certificate awarded). Include targets (goal numbers) for the next three years. *Instructional only*

Full Name of Degree or Certificate	2015- 2016	2016- 2017	2017- 2018	2018- 2019	2019- 2020	2020- 2021
Correctional Administration AA	1	2	1	4	6	8

Analysis of Received Resources from Previous Cycle

Discuss the type of resources you received and their Impact on program effectiveness?

Facilities:

If your program received a building remodel or renovation, additional furniture or beyond routine maintenance, please explain how this request or requests impacts your program and helps contribute to student success.

1: Space Allocation
2: Renovation
3: Furniture
4: Other
5: Beyond Routine Maintenance

Technology:

If your program received technology (audio/visual – projectors, TV's, document cameras) and computers, how does the technology impact your program and help contribute to student success?

1: Replacement Technology
2: New Technology
3: Software
4: Other_____

Other Equipment

If your program received equipment that is not considered audio/visual or computer equipment technology, please explain how these resources impact your program and help contribute to student success.

Conclusions:

Present any conclusions and findings about the program. This is an opportunity to provide a brief abstract or synopsis of your program's current circumstances and needs. Consider this a snapshot of your program, if someone were to only read this portion of your Comprehensive Review. **Correctional Administration continues to teach large numbers of students, and achieves high success and retention rates. Further, students from the Program continue to have success in obtaining employment with Kern County law enforcement, courts, and corrections. Costs are low as Adjunct Faculty teach a large number of the courses.**