2018-19 Comprehensive Review and Feedback

Program Name: Computer Studies

Section	Feedback	
College Mission **A.** Program Mission Statement B. Is the discussion of how the program supports the college mission clear?	A. Clear and succinct. B. Clearly discussed.	
List of Degrees and Certificates **Rationale of offering A.A. and an A.S if needed**	AS-T is only degree listed, but has CTE form attached?	
List of Degrees and Certificates **Rationale of offering A.A. and an A.S if needed** **Progress of Goals** A. Is the discussion of the program's progress and changes in goals clear and complete? B. Is the discussion of the program's goals for the future clear and complete?	A. Goal 1 could be more clear by providing a time reference of when goal will be achieved. Goal 2 is unclear. What is written does not read like a program goal. B. For future goals, get rid of "Want to" to make goals more succinct. Future goal 1 should be a completely new goal, not one that is still in current progress. COMP TIA is a cert offered by this department. Shouldn't that be listed on your Comprehensive Review? There is a separate folder in SharePoint for the COMP TIA cert, but it contains no evaluation documents. Rewrite Goal #1 to make is measurable. Goal #2 isn't a program goal, it's an intended curriculum change. This planning document provides the place for large-scale planning to meet hiring needs of the region and student success needs within the program. This "goal" addresses neither.	

	Action plans for goals will be more effective if you identify multiple action steps with time frames and responsibility for each identified.	
3 Year Program Analysis **Did the program's analysis of trend data address the following:** 1. Changes in student demographics (gender, age and ethnicity). 2. Changes in enrollment (headcount, sections, course enrollment, and productivity). Instructional only 3. Changes in achievement gap and disproportionate impact. 4. Success and retention for face-to-face as well as online/distance courses. 5. Any unplanned events that affected the program. 6. Degrees and certificates awarded (three-year trend data for each degree and/or certificate awarded). 7. Changes in the program in the next 3 years. 8. Guided Pathways, affinity groups and completion coaching communities' efforts. 9. Role if you are involved in Dual Enrollment, Inmate Education, or Rural Initiatives 10. Degrees and certificates awarded a	1. Not discussed due to not having data. Data should be available. 2. Provided number but not program analysis of data. Please analysis and discuss. 3. Not discussed "see answer 1" 4. Discussed 5. Discussed 6. Refers to another questions – please write a discussion that is an analysis of this data. 7. Discussed 8. Left blank 9. "N/A" 10. Discussed #1 Rather than say no data was provided, actively seek data by working with the IR team. If a breakdown is needed, it will happen because you ask for it. #2 Why have these numbers increased? What does that say about job availability in the region? What program changes should department faculty be considering to address the trend you identified? This is the analysis that is required in the comprehensive review. #3 Please respond to this prompt with analysis. If the data available is combined with business, you can still look at it, make observations based on your program experience and make suggestions for change. #4 What evidence causes you to include that having different instructors resulted in success and retention rate changes? #8 is a critical focus of this institution. Please respond to this prompt. #10 Include your certificate info here as well. Why are you profecting a decrease in the number of degrees awarded? This seems odd especially given that you identified a	

	"significant increase" in the number of students in your program. Provide analysis that supports your projections.	
Resource Request and Analysis A. Were discussions for resources received from previous program review cycle included for each applicable section?	Did not discuss	
Conclusions A. Does the conclusion provide a clear overview of the program?	Very succinct. Could speak to program needs in order to increase numbers. Since this review represents the department (and is ideally a document created through faculty collaboration), eliminate the first-person narratives. Identifying your next steps as a department, trends you'll focus on and how these will influence your future as a program will make this a stronger conclusion.	

Have all the appropriate forms been completed?
    A. Human Resources
        a. Additional positions —with form(s)
    B. Resource Requests
        a. Requests—with form(s)
	A. 1 attached
	    B. 1 attached	

Assessment	Attached and complete.	
Curriculum	Attached and complete.	
Certificate Form: A. Have programs with stackable Certificates of Achievement completed a Certificate Form?	Yes - but only lists AS-T as degree/certificate offered by program?	

ADDITIONAL COMMENTS: