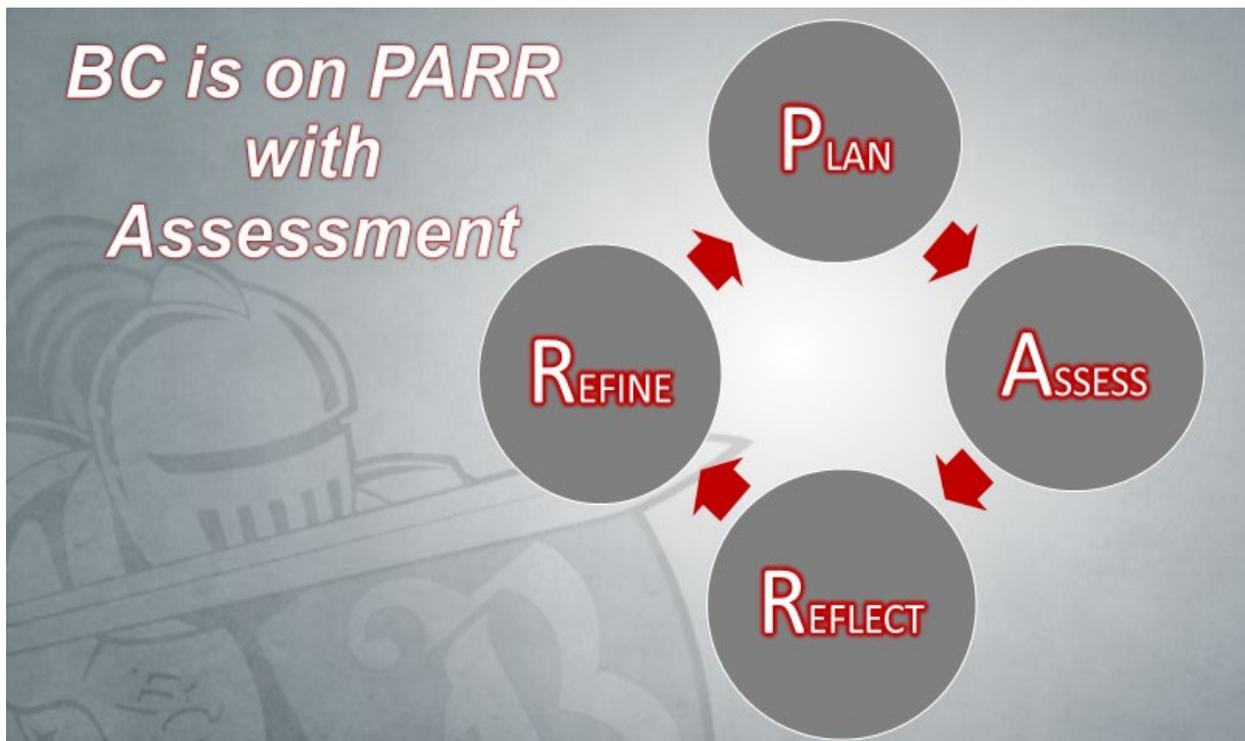


## Program Review – Assessment Report Instructions



### Instructions:

1. In eLumen, the department chair (utilizing the Report Creator role), or the Assessment Committee representative, over the program needs to generate the report titled "SLO Performance - By Department, Course, CSLO". The report should be generated for each required course and elective listed in the program (e.g., if a math course is part of the psychology program, then the above report should be pulled for both mathematics and psychology courses). When running the report be sure to include fall, spring, and summer terms for the prior academic year. See handout "eLumen Training for Department Chairs" on the Academic Technology webpage for more detailed instructions: [www.bakersfieldcollege.edu/academic-technology/elumen-assessment](http://www.bakersfieldcollege.edu/academic-technology/elumen-assessment)
2. Assessment Table - Column 1: list each required course and elective for the program.
3. Assessment Table - Columns 2 – 6: At the end of each course in the above report, there is a table titled "Totals for CSLOs" that contains the data necessary to complete the Assessment Table. Be sure that all rows that contain data total to 100% for Column 6.
4. Complete one Assessment Report per program and return the completed form(s) to the Program Review Committee. Write your responses in the textbox, the textbox will expand as needed.

## Program Review – Assessment Report

**Name of Program:**

Communication

**Plan** – Describe the process used to assess the courses within your discipline that are part of your program.

Our faculty members collaborate to develop appropriate assessment methods for each course. Our courses that are taught by 1 or 2 faculty tend to use a capstone project, COMM B6 uses an internationally recognized assessment tool, COMM B5 uses a series of “Waypoint Activities” built into the Canvas course and our other courses depend on the instructors to use authentic assessments that they embed in their courses. For these courses, the course leads often send emails to faculty members who teach the courses with ideas about class activities and ways to assess each student learning outcome.

**Assess** – Fill in the table using the data from the report SLO Performance - By Department, Course, CSLO

Courses	% Students Exceed	% Students Meets	% Students Doesn't Meet	% Students N/A	Total
COMM B1	27.87	52.60	13.48	6.05	100.00%
COMM B2	71.55	20.69	7.76	0	100.00
COMM B4	36.45	43.93	7.48	12.15	100.01%*
COMM B5	21.43	64.29	0	14.29	100.01%*
COMM B6	16.03	39.92	27.22	19.83	103%*
COMM B7	25.00	59.38	0	15.62	100.00
COMM B8	39.53	44.19	4.65	11.63	100.00%
COMM B9	0	0	0	0	0
COMM B10	44.83	24.14	20.69	10.34	100%
COMM B21	0	0	0	0	0
JRNL B1	22.29	63.73	7.59	6.39	100%
JRNL B2	47.37	13.16	28.95	10.53	100.01%*
ENGL B2	0	0	0	0	0
PSYC B1	52.73	29.51	11.75	6.01	100%
SOCI B1	0	0	0	0	0

\*Elumen report percentages don't add up to 100%

**Reflect** – Based on the SLO performance data listed in the table, describe both the strengths and weaknesses of the program.

Currently, we have an incomplete view of our program. Our department is involved in the pilot on program review. We are encountering a number of glitches in Elumen and our data is not showing. It is important to notice that for COMM courses we have the data, over 70% of our students meet or exceed expectations.

**Refine** – Summarize the changes that discipline faculty plan to implement based on the program’s strengths and weaknesses listed above.

In 2018-2019 we have already begun working to assure that every instructor completes a collective report for every SLO in every course taught. Elumen has dramatically eased this process. The collection of this data will provide more depth and focus to our on-going dialogue.

**Dialogue** – Explain when, or how often, discipline faculty meet to discuss the assessment process (e.g., planning, data collection, and results) for this program (e.g., department meeting).

Our dialogues about assessment occur as hallway conversations, email discussions and more formal meetings about class activities and assessments that measure learning outcomes. This semester, faculty had a Saturday retreat to discuss the upcoming assessment plan and previous assessment results. Faculty also discussed approaches to deal with inaccurate reporting and incorrect mapping of COMM B5 and COMM B7 Student Learning Outcomes (SLOs).