

# FACULTY REQUEST

For FISCAL YEAR 2018-2019

BCP #	DEPT. PRIORITY NO. 1	DEPARTMENT: BMIT
<b>PLEASE CHECK THE BOX REPRESENTING THIS CATEGORY OF FACULTY REQUEST</b>		
<b>FACULTY POSITION REQUEST</b> <input type="checkbox"/> <b>XXX New position</b> <input type="checkbox"/> Replacement <input type="checkbox"/> Full-time Temporary <input type="checkbox"/> Conversion (grant to GU001)	<b>POSITION DEFINITIONS:</b> <b>NEW:</b> Position is not in the 18-19 budget <b>REPLACEMENT:</b> Position is in the 18-19 budget, currently vacant or will be vacant in 17-18.	<b>BUDGET AUGMENTATION</b> <input type="checkbox"/> <b>XXX Ongoing</b> <input type="checkbox"/> One-time funding <input type="checkbox"/> Other – explain (e.g. matching)

**TITLE OF INSTRUCTOR POSITION: Business Law Instructor**

PLEASE PROVIDE A SUMMARY AND RATIONALE OF FACULTY POSITION REQUEST (You may copy and paste from your COMPREHENSIVE OR ANNUAL PROGRAM REVIEW.)

Our program has consistently sent the highest (or second highest) number of transfer students to the CSU system in the last ten years. The lack of availability of the Business Law class has been a major obstacle for students who need to complete their degree for transfer.

Business Law was previously a lower-division course for accounting majors only (Accounting majors generally take two business law courses in their four-year program). All other business majors took only one law course. The change with the AD-T to move all Business Law courses to lower division took us by surprise and we were not properly staffed for the increase in the number of students enrolling for the course.

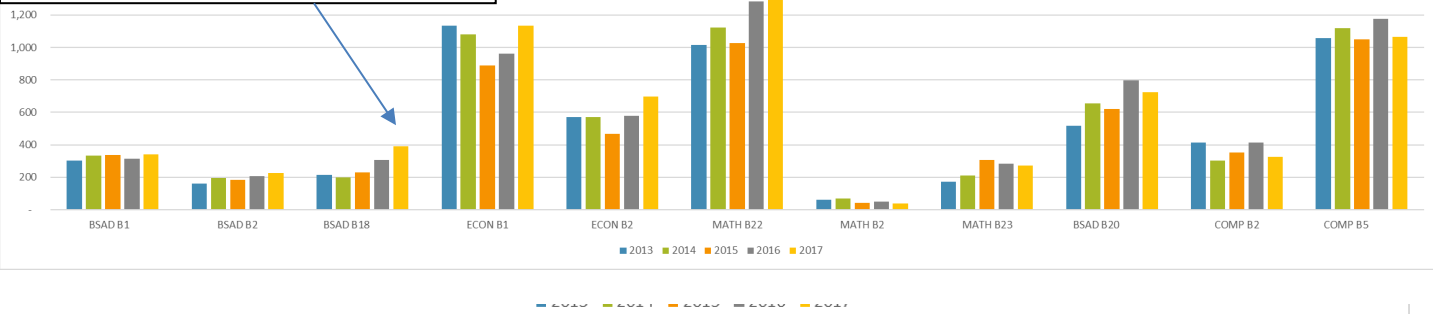
Our request for a full-time faculty member to teach this course was declined in 2017. As this course requires a law degree (JD), it is very difficult to find qualified applicants to teach the course during the day. Having to schedule disproportionately in the evening makes it difficult for our daytime students with child care responsibilities to attend classes.

As a result, the number of sections was very limited. We were able to offer more sections and offered three during the summer of 2018. All of these sections were full.

Accordingly, we are again requesting a full-time faculty member to teach Business Law. Enrollment in BSAD B18 continues to increase, and we increased the number of sections offered from ten to fifteen sections, with only a small decrease in FTE/FTEF. Note that the enrollment in this course is more than the enrollment in either BSAD B1 or B2. Two full-time instructors teach only the BSAD B1 and B2 courses. We desperately need at least one full-time faculty to teach this course, as none of the current full-time faculty meet the minimum qualifications to teach it.

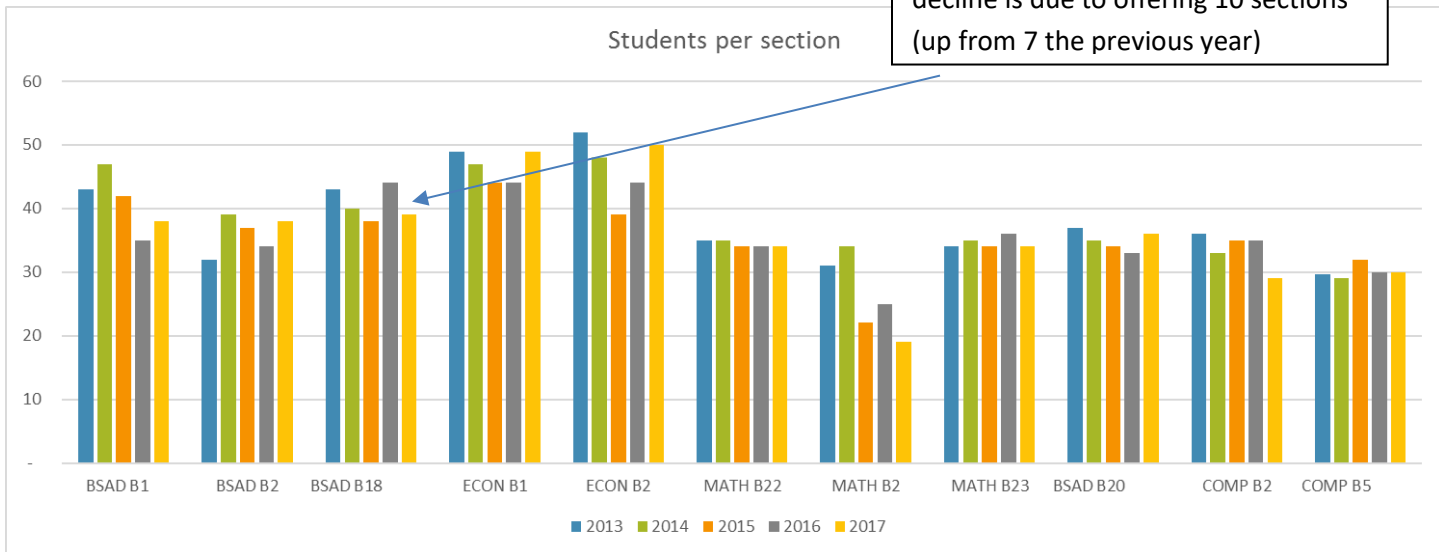
Note steady increase in Business Law (BSAD B18) enrolment

Census Enrollment Trend



Note that students per section in Business Law (BSAD B18) is higher than any other BSAD course. The decline is due to offering 10 sections (up from 7 the previous year)

Students per section



**Provide data that substantiates the proposed positions. Refer to the guidelines listed in the Budget Decision Criteria and College Strategic Goals documents.**

**ESTIMATE THE COSTS ASSOCIATED WITH THIS FACULTY REQUEST**

<b>TOTAL SALARIES AND WAGES (include benefits)</b>			
<b>SUPPLIES or OPERATING EXPENSES</b>			
<b>EQUIPMENT EXPENSES</b>			
<b>Total</b>			<b>\$</b>
<b>SOURCE OF FUNDS</b>	<b>ORG Number</b>		<b>ORG</b>
<input type="checkbox"/> GENERAL FUND		<input type="checkbox"/> Categorical FUNDS	
<input type="checkbox"/> SPECIAL FUNDS		<input type="checkbox"/> OTHER FUNDS	

PREPARED BY	DATE	REVIEWED BY	DATE
	DATE		DATE

IF PROPOSAL AFFECTS ANOTHER DEPARTMENT, DOES OTHER DEPARTMENT CONCUR WITH PROPOSAL? Name the department \_\_\_\_\_

YES       NO      ATTACH COMMENTS OF AFFECTED DEPARTMENT, SIGNED AND DATED BY THE DEPARTMENT DIRECTOR OR DESIGNEE.

**ESTIMATE THE COSTS ASSOCIATED WITH THIS FACULTY REQUEST**

Total salaries and wages (include benefits)	\$ 120,000
Savings from elimination of five adjunct sections per semester	(31,500)
Supplies or operating expenses	-
Equipment expense	-
Net Expense	<u>\$ 88,500</u>

Source is general funds. This proposal does not affect another department.

