

BC Biology Department – Agenda

Tuesday August 23, 2016

4:15 PM; SE-38

1. Introduction and welcome incoming Biology faculty
2. Area update; Dean Stephen Waller
3. Spring 2017 Schedule
4. Class Rosters
 - a. “Add Student” button on “Waitlist” page
 - b. May add up to two additional students
5. Remind students have two opportunities to take a course
 - a. Third attempt; Dept. Chair signature required
 - b. Virtually impossible to re-take class for third time
6. Program Review
7. Committee membership needed
 - a. Assessment Committee; 2 meetings/month Friday 10:30-Noon (Pluta)
 - b. Budget Committee; 4th Monday 3:30-5:00 PM (*Culpepper)
 - c. Curriculum Committee; 1st and 3rd Thurs. 2:30-4:00 PM (Rozell)
 - d. Program Review; 2 meetings/ month Tuesday 3:30-5:00 PM (Mourtzanos)
8. Unit Restriction During Priority Registration (Pre-Mortem Proposal)
9. Adjunct/Dual Enrollment Interviews
10. Department Meeting Schedule 2016-17
 - 1st/3rd Tuesday of each month at 4:15 PM in SE-38

Fall 2016	Spring 2017
August 23	January 17
September 6	February 7
September 20	February 21
October 4	March 7
October 18	March 21
November 1	April 4
November 15	April 18
December 6	May 2