

# 2018-19 Annual Update Review and Feedback

**Program Name: General Biology**

Section	Feedback
<p><b>College Mission</b></p> <p>A. Is the discussion of how the program supports the college mission clear?</p>	<p>Very complete and clear.</p>
<p><b>Progress of Goals</b></p> <p>A. Is the discussion of the program’s progress and changes in goals clear and complete?</p> <p>B. Is the action plan to reach the program’s goals for the future clear and complete?</p>	<p>Goals usually have more to do with improving, expanding, or modifying programs, not with filling positions</p> <p>Good rationale for request to increase budget, but is this an appropriate goal?</p>
<p><b>List of Degrees and Certificates</b></p>	
<p><b>Program Analysis</b></p> <p><b>Did the program’s analysis of trend data address the following:</b></p> <ol style="list-style-type: none"> <li>1. How does your trend data (or other data your area collects) impact your decision making process for your program?</li> <li>2. Evidence of Program Dialog of data</li> <li>3. Changes to student demographics (age, gender, or ethnicity)</li> <li>4. Equity gaps</li> <li>5. Recent achievements, awards or distinctions, new projects implemented, professional development work, professional conference presentations or recently published work.</li> <li>6. Description of program/department/office is doing to contribute to <b>Guided Pathways, affinity groups and completion coaching communities.</b></li> </ol>	<p>Clear details about program, but were these unexpected changes?</p> <p>Attachment of meeting agendas and notes.</p> <p>Impressive list of achievements.</p> <p>Specific examples of efforts were listed.</p>

<p>7. Explanation of role if involved in Dual Enrollment, Inmate Education, or Rural Initiatives.</p>	<p>Clear explanation of dual enrollment class problems.</p>	
<p><b>Resource Request and Analysis</b>  A. Were discussions for resources received from previous program review cycle included for each applicable section?</p>	<p>Yes</p>	
<p><b>Conclusion</b>  A. Does the conclusion provide a clear overview of the program?</p>		
<p><b>Have all the appropriate forms been completed?</b>  A. Human Resources  a. Additional positions —with form(s)  B. Resource Requests  a. Request—with form</p>	<p>It is not clear whether the classified request if for a full position or an increase from 10 months to 12. Request for faculty position is clear and complete.</p> <p>Requests for remodel of two classrooms and several specific items of equipment,</p>	
<p><b>Assessment</b></p>	<p>Description of assessment process is missing. Remainder of Report is clear.</p>	
<p><b>Certificate Form:</b>  A. Have programs with stackable Certificates of Achievement completed Certificate Forms?</p>	<p>NA</p>	

ADDITIONAL COMMENTS: