

FACILITIES REQUEST 2018:

Program or Service Unit:

Submitter:

Submitter Telephone:

Submitter e-mail:

Funding Source:

Needs Funding	<input checked="" type="checkbox"/>
Grant	<input type="checkbox"/>
Department	<input type="checkbox"/>

If you have multiple requests, please submit multiple forms.

Please share as many details as possible such as room location(s), type of facilities request, remodel or construction request, safety concern, or furniture request. If you have a cost estimate, that would be helpful, we will contact you for more details.

I am requesting the following facilities need:

<p>Paint the Gallery Interior (scheduled for winter break 2018)</p> <p>New lights: Right now we have flood lights we would like to replace them with spot lights</p> <p>Remove carpet and polish concrete floors</p> <p>Storage space for Jones Gallery</p> <p>Comments: The Jones Gallery has very little storage space. The gallery needs a larger dedicated storage space, possibly in the Library building, to better serve the exhibitor and the students viewing shows. If the pedestals and ladders and equipment could be stored away, the moveable walls of the gallery could be opened up for larger exhibits.</p>
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