

Classified Position Request Form

Instructions: Complete one form for each classified position requested

- New Position (not in last year's budget)
- Replacement Position (in last year's budget)
- Conversion Position (from grant to general funds not in last year's budget)
- Formerly Eliminated Position (not in last year's budget)

Title of Position Requested: Mechanized Agriculture Heavy Equipment Technician program Lab technician

Program/Department/Area: Mechanized Agriculture

Number of Hours per Week: 15hrs

Number of Months per Year: 11

Brief Abstract:

The addition of this position will provide assistance to the program in the form of a lab technician. Every course in the program is lab based and with limited facilities all materials and equipment must be set-up and taken down every day as the same lab space is used for 4 different subjects. This requires a constant shuffling of lab equipment, lab materials, and supplies. As this program is mechanically based tools also require regular maintenance as well as equipment service. Our program also keeps a large inventory of consumable materials that require regular inventory, re-stocking, and disposal throughout the year. The addition of this position will affect student learning as labs will run more efficiently resulting in maximum student learning in the time allotted. Additionally faculty time and energy will be able to be focused more on student learning and less on lab prep and setup.

Rationale and Applicability to College Strategic Goals: (**Substantiate recommendations with data and the guidelines listed in the Budget Decision Criteria document and College Strategic Goals.** Does this need fulfill a compliance/mandated position, i.e. State, Federal, regulatory boards, contracts? Does this need address grant partnership commitments and/or critical community needs?)

Impact on College/District if position is not filled: (Include how having the position or not having the position impacts FTES, services to students.)

Total Cost:

Salary	\$ _____
Benefits	\$ _____
Computer/office space etc.	\$ _____
Total Amount:	\$ _____