

# Classified Position Request Form

**Instructions:** Complete one form for each classified position requested

- New Position (not in last year's budget)
- Replacement Position (in last year's budget)
- Conversion Position (from grant to general funds not in last year's budget)
- Formerly Eliminated Position (not in last year's budget)

Title of Position Requested: Animal Science / Plant Science Lab Technician 1.

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Program/Department/Area: Animal Science / Plant Science. Agriculture Department

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Number of Hours per Week: 40

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Number of Months per Year: 12

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**Brief Abstract:** (How does position impact present area status, affect workload reduction, impact students or provide support/services?) This is a position for both the Animal Science and the Plant Science programs. The addition of this position will provide assistance to the programs in the form of a lab technician. Every course in the programs is lab based and with limited facilities all materials and equipment must be set-up and taken down every day as the Ag farm lab space is used for different subjects. This requires a constant shuffling of lab equipment, lab materials, and supplies. As the programs grow and farm space is limited the addition of this position will affect student learning as labs will run more efficiently resulting in maximum student learning in the time allotted. Additionally faculty time and energy will be able to be focused more on student learning and less on lab prep and setup.

**Rationale and Applicability to College Strategic Goals:** (**Substantiate recommendations with data and the guidelines listed in the Budget Decision Criteria document and College Strategic Goals.** Does this need fulfill a compliance/mandated position, i.e. State, Federal, regulatory boards, contracts? Does this need address grant partnership commitments and/or critical community needs?)

**Impact on College/District if position is not filled:** (Include how having the position or not having the position impacts FTES, services to students.) The position being requested will improve the learning outcome of our students and give them the hands on learning that is needed in the industry. The lab time is limited and too much time is wasted by setting up labs. The Ag program is unique because our labs are both classroom and farm. The addition will also be responsible for the maintenance and daily care for the labs being used for both Animal Science and Plant science

programs.

**Total Cost:**

Salary	\$ _____
Benefits	\$ _____
Computer/office space etc.	\$ _____
<b>Total Amount:</b>	<b>\$ _____</b>