

Classified Position Request Form

Instructions: Complete one form for each classified position requested

- New Position (not in last year's budget)
- Replacement Position (in last year's budget)
- Conversion Position (from grant to general funds not in last year's budget)
- Formerly Eliminated Position (not in last year's budget)

Title of Position Requested: Media Services Technician

Program/Department/Area: Technology Support Services – Media Services

Number of Hours per Week: 40

Number of Months per Year: 12 Months

Brief Abstract: (How does position impact present area status, affect workload reduction, impact students or provide support/services?) Bakersfield College continues to grow and our technology footprint continues to grow as well. With that growth and multiple locations comes challenges in being proactive on maintaining audio visual equipment such as projectors, document cameras and control systems. We need a basic technician position to assist with the challenge of day-to-day troubleshooting, classroom emergencies and proactive cleaning/maintenance of audio visual equipment. This person would also have some limited backup responsibilities for livestreaming and video production. The emphasis and focus will be primarily on classroom maintenance and equipment upkeep.

Rationale and Applicability to College Strategic Goals: (**Substantiate recommendations with data and the guidelines listed in the Budget Decision Criteria document and College Strategic Goals.** Does this need fulfill a compliance/mandated position, i.e. State, Federal, regulatory boards, contracts? Does this need address grant partnership commitments and/or critical community needs?)

Impact on College/District if position is not filled: (Include how having the position or not having the position impacts FTES, services to students.)

Total Cost:

Salary	\$ _____
Benefits	\$ _____
Computer/office space etc.	\$ _____
Total Amount:	\$ _____