

Bakersfield College 2018-2019

Program Review – Annual Update - Non Instructional

Program Name: Facilities Maintenance & Operations

Program Type Administrative

Bakersfield College Mission: Bakersfield College provides opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. Our rigorous and supportive learning environment fosters students' abilities to think critically, communicate effectively, and demonstrate competencies and skills in order to engage productively in their communities and the world

Describe how the program supports the Bakersfield College Mission:

Facilities Maintenance & Operations provide the daily support to operate the campus. We provide a safe learning environment that allows the students to excel in their studies.

Program Goals:

A. List the program's current goals. For each goal (minimum of 2 goals), discuss progress and changes. If the program is addressing more than two (2) goals, please duplicate this section. Please provide an action plan for each goal that gives the steps to completing the goal and the timeline.

1. Program Goal:

Implement a cost of ownership model and equipment inventory program for the campus

List the institutional goals from the Bakersfield College Strategic Plan that will be advanced upon completion of this goal?

Facilities

Progress on goal achievement:

Completed

Status Update – Action Plan and any link to Resource Requests:

2. Program Goal:

Fully Utilize the School Dude Program

List the institutional goals from the Bakersfield College Strategic Plan that will be advanced upon completion of this goal?

Facilities

Progress on goal achievement:

Completed

Status Update – Action Plan and link to Resource Requests

B. List new or revised goals (if applicable)

Program Goal:

To work with campus groups, vendors, and district staff to plan and implement Measure J projects for the 2018-2019 school year.

List the institutional goals from the Bakersfield College Strategic Plan that will be advanced upon completion of this goal?

Facilities

Progress on goal achievement:

Projects will be completed

Status Update – Action Plan and link to Resource Requests:

Kern.facilitysoft.org

Program Analysis:

Take a look at your trend data (all programs should have some form of data that is used to look at changes over time). Please report on any unexpected changes or challenges that your program encountered this cycle:

1. How does your trend data (or other data your area collects) impact your decision making process for your program?
2. Evidence of Program Dialog of data
 - If you have had time to review and discuss your program’s data with members of your department, attach documentation of your discussion. Documentation can come in the form of minutes from meetings or retreats, email dialog or any other ways that show substantive discussion.
3. Were there any changes to student demographics (age, gender, or ethnicity) for the past cycle?
4. Equity gaps
5. Please describe any recent achievements of members of your area who have won awards or distinctions, new projects your area has implemented, professional development work, professional conference presentations or recently published work.
Department won the presidents leadership award

6. The college has embarked on significant efforts such as **Guided Pathways, affinity groups** and **completion coaching communities** to improve the success and completion rates of our students. Please describe what your program/department/office is doing to contribute to these efforts.
N/A
7. Explain your role if you are involved in Dual Enrollment, Inmate Education, or Rural Initiatives.
Making sure we have adequate facilities for the programs

Assessment Report - Annual Update

- A. List your Administrative Unit Outcomes (AUOs)
- B. How did your outcomes results inform your program planning?
- C. How do the Administrative Unit Outcomes align with Institutional Learning Outcomes?

Analysis of Received Resources from Previous Cycle

Discuss the type of resources you received and their Impact on program effectiveness?

Facilities:

If your program received a building remodel or renovation, additional furniture or beyond routine maintenance, please explain how this request or requests impacts your program and helps contribute to student success.

N/A

- 1: Space Allocation
- 2: Renovation
- 3: Furniture
- 4: Other
- 5: Beyond Routine Maintenance

Technology:

If your program received technology (audio/visual – projectors, TV’s, document cameras) and computers, how does the technology impact your program and help contribute to student success?

N/A

- 1: Replacement Technology
- 2: New Technology
- 3: Software
- 4: Other _____

Other Equipment

If your program received equipment that is not considered audio/visual or computer equipment technology, please explain how these resources impact your program and help contribute to student success.

N/A

Conclusion:

Present any conclusions and findings about the program. This is an opportunity to provide a brief abstract or synopsis of your program's current circumstances and needs. Consider this a snapshot of your program if someone were to only read this portion of your annual program review.

The M&O department is vital to the day to day operations of this campus. We needs the necessary funds to improve the campus and keep it running as a safe and effective learning environment for our students. As we continue to increase the number of staff, faculty, and students on campus we need to increase the resources of our department so we can provide the basic functions. The department is vital on student learning and progression.