

Bakersfield College 2018-2019

Program Review – Annual Update - Non Instructional

Program Name:

Dean of Instruction - Agriculture, Philosophy, Social Science, and Humboldt Grant, CORD Grant, National Endowment of the Humanities (NEH) Grant, Pre-Law Program, Social and Behavioral Science Pathway, Ag, Nutrition and Culinary Pathway and Guided Pathways Implementation.

Program Type (Administrative, Student Affairs, Academic Affairs, Other): Academic Affairs

Bakersfield College Mission: Bakersfield College provides opportunities for students from diverse economic, cultural, and educational backgrounds to attain Associate and Baccalaureate degrees and certificates, workplace skills, and preparation for transfer. Our rigorous and supportive learning environment fosters students' abilities to think critically, communicate effectively, and demonstrate competencies and skills in order to engage productively in their communities and the world

Describe how the program supports the Bakersfield College Mission:

As a unit of Academic Affairs, the mission of the Office of Instruction, Agriculture, Social Science, Philosophy, CORD Grant, NEH Grant, Humboldt Grant, Pre-Law Program, Social and Behavioral Science Pathway, Ag, Nutrition and Culinary Pathway and Guided Pathways Implementation is to provide leadership in the development and evaluation of instructional programs, academic support services, faculty, and curriculum to ensure integrity and excellence of academics in the respective disciplines and initiatives at Bakersfield College.

Program Goals:

A. List the program's current goals. For each goal (minimum of 2 goals), discuss progress and changes. If the program is addressing more than two (2) goals, please duplicate this section. Please provide an action plan for each goal that gives the steps to completing the goal and the timeline.

1. Program Goal:

- Develop and implement new programs in the Agriculture department with the addition of Food Science and Mech Ag Programs.

List the institutional goals from the Bakersfield College Strategic Plan that will be advanced upon completion of this goal?

(Student Learning, Student Progression and Completion, Facilities, Leadership and Engagement)

- Student Learning

Progress on goal achievement:

- Ongoing, curriculum has been developed and submitted to Curriculum Committee for approval.

Status Update – Action Plan and any link to Resource Requests:

- Industry Advisory committees have been established for Mech Ag and Food Science programs.

2. Program Goal:

- Support and provide professional development and training for all initiatives within the department, especially for Guided Pathway Implementation.

List the institutional goals from the Bakersfield College Strategic Plan that will be advanced upon completion of this goal?

(1. Student Learning, 2. Student Progression and Completion, 3. Facilities, 4. Leadership and Engagement)

- Student Learning
- Student Progression and Completion

Progress on goal achievement:

- Ongoing

Status Update – Action Plan and link to Resource Requests

B. List new or revised goals (if applicable)

Program Goal:

- Develop and implement a year long scheduling program.

List the institutional goals from the Bakersfield College Strategic Plan that will be advanced upon completion of this goal?

(Student Learning, Student Progression and Completion, Facilities, Leadership and Engagement)

- Student Progression and Completion

Progress on goal achievement:

- Planning and development stage.

Status Update – Action Plan and link to Resource Requests:

Program Analysis:

Take a look at your trend data (all programs should have some form of data that is used to look at changes over time). Please report on any unexpected changes or challenges that your program encountered this cycle:

1. How does your trend data (or other data your area collects) impact your decision making process for your program?
2. Evidence of Program Dialog of data
 - If you have had time to review and discuss your program's data with members of your department, attach documentation of your discussion. Documentation can come in the form of minutes from meetings or retreats, email dialog or any other ways that show substantive discussion.
3. Were there any changes to student demographics (age, gender, or ethnicity) for the past cycle?
4. Equity gaps
 - Please look for large differences, or gaps, between top performing groups and others. Consider how you could identify the reasons behind these gaps, and if there changes that could be made to reduce them. For in depth review of equity issues, and on changes that are being made campus-wide, please refer to the current [Bakersfield College Student Equity Plan](#).
5. Please describe any recent achievements of members of your area who have won awards or distinctions, new projects your area has implemented, professional development work, professional conference presentations or recently published work.
6. The college has embarked on significant efforts such as **Guided Pathways**, **affinity groups** and **completion coaching communities** to improve the success and completion rates of our students. Please describe what your program/department/office is doing to contribute to these efforts.
7. Explain your role if you are involved in Dual Enrollment, Inmate Education, or Rural Initiatives.

Assessment Report - Annual Update

- A. List your Administrative Unit Outcomes (AUOs)
- B. How did your outcomes results inform your program planning?
- C. How do the Administrative Unit Outcomes align with Institutional Learning Outcomes?

Analysis of Received Resources from Previous Cycle

Discuss the type of resources you received and their Impact on program effectiveness?

Facilities:

If your program received a building remodel or renovation, additional furniture or beyond routine maintenance, please explain how this request or requests impacts your program and helps contribute to student success.

- 1: Space Allocation
- 2: Renovation
- 3: Furniture
- 4: Other
- 5: Beyond Routine Maintenance

Technology:

If your program received technology (audio/visual – projectors, TV's, document cameras) and computers, how does the technology impact your program and help contribute to student success?

- 1: Replacement Technology
- 2: New Technology
- 3: Software
- 4: Other _____

Other Equipment

If your program received equipment that is not considered audio/visual or computer equipment technology, please explain how these resources impact your program and help contribute to student success.

Conclusion:

Present any conclusions and findings about the program. This is an opportunity to provide a brief abstract or synopsis of your program's current circumstances and needs. Consider this a snapshot of your program if someone were to only read this portion of your annual program review.

- The Office of Instruction is submitting a request for a Department Assistant III. Currently, the only support in place is an Executive Secretary.
- To address the development and growth for the Mechanical Agriculture and Food Science, in addition to meet the Rural Initiatives (Dual Enrollment and Inmate Education) programs a request for several faculty positions have been submitted. Classroom and office space continue to be a challenge.

