2018-19 Annual Update Review and Feedback

Program Name: [CTE]

Section	Feedback	
College Mission A. Is the discussion of how the program supports the college mission clear?	Addressed. Could be a clearer explanation for how it aligns with the college mission.	
Progress of Goals A. Is the discussion of the program's progress and changes in goals clear and complete? B. Is the action plan to reach the program's goals for the future clear and complete?	Make sure to put the goal where it says "Program Goal". Goal 1 – Not quite sure what the goal and completed action plan was. A bit confusing. The numbering within each goal is odd. Please remember to address your program review so that people not familiar with your program can understand it. New goals – be more specific. What degrees are you implementing? Be specific in the actual year (ie year 1 should read Spring 2019). Increase of apprenticeship by what percentage? Etc.	
List of Degrees and Certificates		
Program Analysis **Did the program's analysis of trend data address the following:** 1. How does your trend data (or other data your area collects) impact your decision making process for your program? 2. Evidence of Program Dialog of data 3. Changes to student demographics (age, gender, or ethnicity) 4. Equity gaps	1. Good charts, but how does this impact your decision making process for your program? 2. You still need to provide an overview to this question in your PR. 3. N/A (The data was exactly the same? No minor fluctuations? Are students not part of the program? For someone unfamilir with the program this isn't quite clear.)	

5. Recent achievements, awards or distinctions, new projects implemented, professional development work, professional conference presentations or recently published work. 6. Description of program/department/office is doing to contribute to **Guided Pathways, affinity groups** and **completion coaching communities**. 7. Explanation of role if involved in Dual Enrollment, Inmate Education, or Rural Initiatives.	4. Not addressed (perhaps for the reasons in number 3?) 5. Are these new projects? 6. As an outsider, I'm not sure who "I" would be. Is it the program lead? There isn't a name attached. Great detail on contributions. 7. Very detailed.	
Resource Request and Analysis A. Were discussions for resources received from previous program review cycle included for each applicable section?	What was their impact on program effectiveness?	
Conclusion A. Does the conclusion provide a clear overview of the program?	This should be a department document - "I" should be changed to "the CTE department"	

Have all the appropriate forms been completed?
A. Human Resources
    a. Additional positions —with form(s)
B. Resource Requests
    a. Request—with form
	3 Classified positions (one form) converting from grant to general funds.	

Assessment	Not addressed.	
Certificate Form: A. Have programs with stackable Certificates of Achievement completed Certificate Forms?	N/A	

ADDITIONAL COMMENTS: