

PORTERVILLE COLLEGE  
Facilities Planning Advisory Committee

Monday, November 25, 2013  
2:00 p.m. – 3:00 p.m.

Student Center Conference Room

- MINUTES -

**COMMITTEE MEMBERSHIP:**

**Administration** – Rosa Carlson, Chris Craig, Val Garcia, Bill Henry, Steve Schultz, Arlitha Williams-Harmon, John Word, Kim Behrens

**Faculty** – Craig Britton, Bret Davis, Jim Entz, Richard Goode, Lupe Guillen, Jay Hargis, Miles Vega, Ann Marie Wagstaff, Joel Wiens

**Classified** – Judy Fallert, Tasha Byrom, Janice Halopoff

**Students** – ASPC President or designee

**Community** –

**PC Foundation** – Gary Wallace

**Facilities Rep** – Eitan Aharoni, Joseph DeRosa

**ATTENDANCE:** See Above.

**GUEST:** Mo Montgomery

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**1. Welcome and Introductions**

Meeting began at 2:05pm with President Carlson welcoming everyone and asking each person to introduce themselves. Dr. Carlson explained this committee meets once a semester when there are no ongoing 'active' facility projects. Also, reported that all monies saved from updating (or upgrading) previous projects we have been able to use towards scheduled maintenance projects. Mr. Word, Manager of Maintenance & Operations for Porterville College will later provide in his report more specifics.

**2. PC Master Facilities Plan**

Dr. Carlson explained the Master Facilities Plan (MFP) is based on the Educational Master Plan (EMP) and that every 3 to 5 years we are mandated to update the MFP. Further, one of the biggest changes noted in the MFP is the closing off of College Avenue. Dr. Carlson stated a meeting will take place tomorrow with CalTrans, PUSD, City and PC to continue discussions and planning for the future for this important change.

**3. Status of Current Projects**

A. John Word, Manager of Maintenance and Operations, reviewed handout "Status of Current Scheduled Maintenance Projects." Mr. Word reported that funds saved from This report outlined the following:

– PROJECTS UNDER CONSTRUCTION

- Fire Lane & ADA Parking Lot – Budget: \$652,119, Expenses to Date: \$322,554
- Student Center Roof/HVAC – Budget: \$855,359, Expenses to Date: \$842,261
- Science Math HVAC – Budget: \$974,548, Expenses to Date: \$829,856
- New Bus Turnout on Main Street – Budget: Funded by City of Porterville

– PROJECTS BEING BID

- Chiller Loop Extension – Budget: \$1,300,000, Expenses to Date: \$56,060

– PROJECTS BEING ENGINEERED

- Prop. 39 Project – Energy Conservation Funds replacing exterior lights with efficient LED Lighting in the following buildings: Academic Center, Science/Math, Communication Arts, Fine Arts, Student Center
      - Plano Fire Lane – Budget: \$363,400, Expenses to Date: \$00
      - Lock Hardware Upgrade – Budget: TBD, Expenses to Date: \$00
    - B. Mr. Aharoni added Prop 39 funds is committed for 5 years – “energy saving” is the only criteria.
      - For the next 5 years the funds will be used to upgrade current outdated lighting thus also saving on electrical expenses for the college.
      - For projects that Prop 39 will not cover we will be able to borrow money at 0% interest such as solar panels which we have recently discovered we can borrow up to 3 million at 0% interest
      - The panels will cover the existing parking lots.
      - Within the next 2-3 weeks we should be finding out more.
      - Panels are good for approximately 25 years before you have to replace them. Will have loan paid off in 15 years so the savings will be banked to replace the panels when needed.
4. **Scheduled Maintenance List**
- A. Handout provided entitled “Facilities Planning Status 2009 thru 2013, Updated 11-21-13”
5. **Safety/Security Team Report**
- A. Met on Oct. 1, 2013
  - B. John reviewed agenda and discussion.
  - C. Handout – “Red Bag” contents. John and Arlitha went to Bakersfield and attended a training on what should be in them and where they should be located for quick emergency needs.
6. **PC Alert System Report / Shortel Phone**
- A. Handout – October 30, 2013 Survey Results to the “Great California Shake Out” & emergency test of ShoreTel Phone System in classrooms.
  - B. We have had two tests this semester because of the new Shortel Phone system
  - C. Suggestion to have a different time next time to make sure classes that are not in session are staggered.
    - Question – Is there an ADA heart system in the back of the campus (Health Careers, CTE, etc.)
    - Answer – No, but there is one in the Fitness Center and the Athletic Trainer’s area.
    - Question – has it been tested that the electronic locks on the buildings all lock simultaneously
    - Answer: Yes
  - D. Handout – “Self-Insured Schools of California Property \* & Liability Nov 2013 Quarterly Report” for committee to review.
7. **Other**
- A. Questions on State Bonds and future building projects
    - Currently not pursueing. We will have to make a decision down the road if this community wants to support a bond for future buildings.
    - Discussed how Porterville Unified School District (PUSD) went for a large Bond that didn’t pass.
    - Observation – Mr. Davis stated he has talked with some PUSD administration and they are interested in partnering with PC for a bond.
    - These are important discussions that will have to take place. We will eventually run out of funds for scheduled maintenance and will need to address resources for projects.
  - B. Information Item – Yesterday (November 24, 2013) California Edison shutdown the college power to replace five (5) power poles. We had been previously notified and they turned the power back on earlier than they expected.
8. **Adjournment – 2:53pm**