

Classified Position Request Form

Instructions: Complete one form for each classified position requested

- New Position (not in last year's budget)
- Replacement Position (in last year's budget)
- Conversion Position (from grant to general funds not in last year's budget)
- Formerly Eliminated Position (not in last year's budget)

Title of Position Requested: Teaching Assistant

Program/Department/Area: Delano Campus

Number of Hours per Week: 19 Hours

Number of Months per Year: 10 Months

Brief Abstract: (How does position impact present area status, affect workload reduction, impact students or provide support/services?) The position is needed to perform specialized and technical duties related to instruction in the Delano Chemistry, Biology, and Computer labs. In addition, the position is needed to support other areas to include interactive instruction. The current position is a Laboratory Technician I, however the duties are more in line with those outlined in the Teaching Assistant job description.

Rationale and Applicability to College Strategic Goals: (**Substantiate recommendations with data and the guidelines listed in the Budget Decision Criteria document and College Strategic Goals.** Does this need fulfill a compliance/mandated position, i.e. State, Federal, regulatory boards, contracts? Does this need address grant partnership commitments and/or critical community needs?) This request relates directly to the college goal to develop and implement prerequisites, placement, and retention strategies to improve student success in transfer and CTE programs. This position provides the support system needed for improved student success across Delano Campus disciplines. The position supports the Delano campus goal to increase student access to available Delano Campus technology by 50 percent through increased lab hours and using currently available staff.

Impact on College/District if position is not filled: (Include how having the position or not having the position impacts FTES, services to students.) This position provides assistance to faculty and students in the use of a variety of equipment, materials and supplies in the instructional setting; prepare equipment and supplies for various lab activities; prepare and issue materials related to instruction and student support; and provide assistance to students in open labs.

Total Cost:

Salary	\$ <u>18,000.00</u>
Benefits	\$ <u>4,000.00</u>
Computer/office space etc.	\$ <u>0</u>
Total Amount:	\$ <u>22,000.00</u>