

Accreditation Process Evaluation Survey

Survey administered in Fall 2013 to evaluate both the Accreditation Self-Evaluation process and the Follow-up Report process.

What are one, two, or three things that went well?				
Answer Themes	Self Evaluation document and/or the site visit in October 2012		Follow-up report and/or the Follow-up visit in October 2013	
Good Planning/ Leadership/ Organization	15	42%	8	33%
Appropriate timeline/ Early start	7	19%	0	0%
People worked hard/ Worked well together	7	19%	3	13%
Meetings/ Forums	6	17%	10	42%
Site visit/ Visiting team	5	14%	2	8%
Good Discussion/ Dialogue/ Perspectives	4	11%	0	0%
Proud of final product(s)	4	11%	3	13%
Bluffs Notes	2	6%	6	25%
Other	2	6%	4	17%
<i>answered question</i>		36	24	

Notes/ Findings

Self Evaluation document and/or the site visit in October 2012

About 50% of the respondents mentioned either *Good Planning/ Leadership/ Organization* or *Appropriate timeline/ Early start*. Both of these themes center around preparation, so half of the respondents indicated that BC was very well prepared for the self evaluation process and/or site visit.

Another emerging theme was *People worked hard/ Worked well together*, which was mentioned by 20% of the respondents.

Follow-up report and/or the Follow-up visit in October 2013

The most popular theme from the follow-up report and visit was *Meetings/ Forums*. About 42% of the respondents indicated that they felt these were beneficial and that they helped with communication.

Good Planning/ Leadership/ Organization was still a common theme, with a third of the respondents mentioning that as a positive.

About a quarter of the respondents also indicated that *Bluffs Notes* were beneficial to the process.

General Notes

Both questions received a low response rate; 29% for October 2012 and 20% for October 2013. This may have to do with the fact that of all 123 survey respondents, 72% indicated that they did not have a role in the accreditation process.

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What are one, two, or three things that didn't go well?

Answer Themes	Self Evaluation document and/or the site visit in October 2012		Follow-up report and/or the Follow-up visit in October 2013	
	Count	Percentage	Count	Percentage
Some committee members didn't do much work	7	29%	0	0%
Some didn't understand their role as a committee member or the process as a whole	5	21%	0	0%
Low participation/ No accountability for poor work	5	21%	0	0%
Changes from the District Office	5	21%	1	9%
Weren't prepared for the visiting team's questions	4	17%	0	0%
Inconsistency of writing	3	13%	0	0%
Accuracy of information	2	8%	0	0%
Keeping the process going	2	8%	1	9%
Time consuming	1	4%	1	9%
Poor communication	0	0%	5	45%
Bluffs Notes	0	0%	2	18%
Misinterpreted recommendations/ Lack of discussion	0	0%	2	18%
Other	0	0%	4	36%
<i>answered question</i>		24	11	

Notes/ Findings

Self Evaluation document and/or the site visit in October 2012

The most common negative comment about the accreditation process is that some committee members did not do their fair share of work. This shouldn't come as a huge surprise as this can happen with most group/ committee work.

Some respondents (21%) indicated that they didn't understand the process or their role as a committee member. This didn't come up with the follow-up. Was there more communication surrounding the follow-up process? Was there more explanation about the follow-up?

Follow-up report and/or the Follow-up visit in October 2013

Poor communication was the theme that emerged from the follow-up document and/or visit. However, one of the positive themes from the follow-up was that the meetings and forums were beneficial for communication. Maybe respondents who thought there was poor communication did not attend any meetings or forums? Could meetings and forums be advertised more? Could they be recorded so those who can't attend can watch at their convenience?

General Notes

Both questions received a low response rate; 20% for October 2012 and 9% for October 2013. This may have to do with the fact that of all 123 survey respondents, 72% indicated that they did not have a role in the accreditation process.

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What suggestions for change would you make for next time?				
Answer Themes	Self Evaluation document and/or the site visit in October 2012		Follow-up report and/or the Follow-up visit in October 2013	
Make sure the charge of the committee, progress, and next steps are communicated to all of BC	6	21%	3	19%
Attract more <u>active</u> participants/ provide training	6	21%	0	0%
Embed process in day-to-day operations	5	17%	0	0%
Keep doing good work	5	17%	7	44%
Clearer process with clearer expectations	4	14%	0	0%
Better coordination with District Office	3	10%	1	6%
Less surveys	2	7%	0	0%
More encompassing, more inclusive planning	0	0%	4	25%
Other	0	0%	1	6%
<i>answered question</i>		29	16	

Notes/ Findings

Self Evaluation document and/or the site visit in October 2012

The most common suggested improvement is to do a better job of communicating the committee's charge, process progress, and next steps. A possible reason for this suggestion is that the self evaluation process is lengthy. Keeping people informed and engaged over that whole time period is challenging, to say the least.

Another suggested improvement is to recruit more participants, but it was stressed that they should be willing to participate in the process. Some suggested training for all committee members so they can understand their role and expectations.

About 17% just mentioned *Keep doing good work*. The actual number of respondents who are satisfied with the committee's work is probably higher. Usually, if a respondent does not have a suggested improvement, they will leave that question blank.

Follow-up report and/or the Follow-up visit in October 2013

Again, one popular recommendation is to *Keep doing good work* and, again, the actual number of respondents who believe this is probably higher.

The improvement suggestions were pretty varied, but were grouped together into *More encompassing, more inclusive planning*. This included having a wider discussion of the process and taking more time to plan.

General Notes

Both questions received a low response rate; 24% for October 2012 and 13% for October 2013. This may have to do with the fact that of all 123 survey respondents, 72% indicated that they did not have a role in the accreditation process.