

Accreditation Steering Committee

Approved Meeting Summary

October 1, 2013

3:30-5:00 p.m.

Levinson 40

Attendees: Kate Pluta (co-chair), Odella Johnson, Shannon Musser, Kimberly Nickell, Bonnie Suderman, Kirk Russell, Rachel Vickrey

Absent: Nan Gomez-Heitzeberg, Lisa Fitzgerald, Andrea Garrison, Jennifer Marden, Sue Granger-Dickson and Todd Coston.

Note taker: Odella Johnson

I. Called to Order

Kate Pluta called the meeting to order at 3:30 pm

II. Approval of Minutes

The minutes were approved as presented.

Reports

- a. Program Review Liaison- Kim Nickell on the 1<sup>st</sup> set of preliminary reports that were sent back to departments within 3 days. A dozen departments took advantage of the preliminary reading and the due date for all revisions is September 23, 2013. Kristin Rabe will keep track of the incoming drafts via Share Point.
- b. Follow Up- Bonnie Suderman reported that the report has reviewed by the KCCD Board and Chancellor Sandra Serrano had a few questions about some aspects of the report. With regard to Recommendation 1 under Standards she recommended some word changes such “reacted to” should be changed to “responded to.” Bonnie indicated that for the most part, the comments regarding the report were non issues. In the end, a few wording changes were made; however, the KCCD Board has not yet officially approved the copy. The electronic version is due to the Commission by October 15, 2013.
- c. Meeting with President Christian – Kate Pluta reported on her meeting with President Sonya Christian. The Commission will visit on Monday, October 28 2013 on the Bakersfield College campus and with the KCCD on Tuesday, October 29 2013. The 4 member team was part of the 2012 team. Beyond the dates, Kate is unaware of the plans for the visit.

d. ASC's Role 2013-2014

Kate met with Sonya on Monday, September 30, 2013 to discuss ASC roles. Sonya believes that our ASC's role must be more global. For example, it might be important that we monitor the progress of AIP's to become aware of what has not occurred. We may need to integrate AIP goals and recommendations. This would mean reviewing AIP's and determines how and where they fit into the strategic goals. We would work to collect evidence and connect this evidence to the Strategic Goals. Moreover, AIP buckets would then be created to collect this evidence and to prepare for the mid-term evaluations would be conducted through follow up. In order for us to accomplish this charge and expand our role, Sonya has requested a meeting with ASC. The following are possible meeting dates for us to consider: Thursday, October 03, 2013 from 4-5 pm, Monday, October 14, 2013 from 4-5 pm, Monday, October 21, 2013 from 4-5 pm and Friday, October 25, 2013 from 9-10 am.

Committee Report (due October 4) was further revised with a goal regarding preparing for the Midterm Report.

Brochure – The brochure is completed.

New Standards & Workshop- Nan Gomez- Heitzberg recommends that we combine these two.

ACCJC – The ACCJC response is pending. The Commission meets in early January; we should have their response by late January or early February.

Newsletter- The newsletter will be put on hold until we receive ACJC response.

Our goal now is to get ready for the mid-term report.

Action Item: The Committee will meet with President Sonya Christian to discuss our charge and roles at a date and time to be determined. The president has given Kate several dates for the committee to consider. After some discussion, the following dates will be shared with the president: Monday, October 14, 2013 from 4-5 pm. and Monday, October 21, 2013 from 4-5 pm..

Action Item: Committee Charge- Under Review with the President

Some thoughts to consider are as follows. Review the ACCJC report and set up organization and evidence collection plans. The work must begin no later than spring/fall 2014 and the work must be completed by spring 2015. We will definitely need to start the conversation. Several options are possible.

Option 1: Develop six buckets of evidence and connect them to the six strategic goals

Option 2: Create a 7<sup>th</sup> goal

Option 3: Dialogue with Sonya

As a Committee we need to decide if we should become a part of College Council and combine the evidence gathering aspects? In addition, does ASC keep its problem-solving focus? Because there are so many possible options we will wait and defer our Charge to the Committee meeting with Sonya.

#### Agenda Items

Item # 6 – Bakersfield College’s relationship to accreditation requirements (Nan) - Table

Item # 7 – Survey Monkey (Lisa) - Table

#### Professional Development/End-of-Year Acknowledgement

Under Professional Development, we would have an End-of-Year celebration and acknowledgement for all who participated. Ice cream will be involved in some aspect of this event.

#### Other Issues:

If we meet with Sonya on October 14, 2013, do we still keep our regular meeting date? After some discussion it was decided that we will meet on October 15, 2013 but have a shortened meeting to focus primarily on the survey (Lisa).

Meeting adjourned at 4:15 p.m.

Next meeting: October 15, 2013, 3:30-5 p.m.