

Accreditation Steering Committee
February 12
3:30 p.m. – 5:00 p.m. in Levinson 40
Draft Agenda

Review and approve minutes—Todd (January 22, 2013 note taker)
Today's note taker?

Updates & Status Reports

1. Report on outstanding Action Items

- Kate will email the parties responsible Administrator/Champion outlined in the strategic plan asking them for a progress update and to determine a time frame that will ensure their tasks are completed. (See Topic 3 below)
- Accreditation process evaluation—Kate—**Update:** revised document sent to Lisa Fitzgerald, district research services, and ASC February 7.

Topics for Discussion, Planning, and Implementation

1. How does the college meet research needs without a college researcher?

- Annual Program Review (process, forms, website, access, data, data analysis, process analysis and evaluation)
- ASC (research capabilities part of committee charge); developing survey
- Actionable Improvement Plan #1 Standard 1.B. Institutional Effectiveness
- Strategic Plan (updating, leading Strategic Plan Work Group)
- Benchmarks and Data Strands in Strategic Focus document
 - SLOs/Assessment
 - ARCC
 - Operational Data`
 - Perception Surveys/CCSSE
- ACCJC Recommendations
- other?

2. Status of ASC's Oversight and Accountability (Strategic Goal):

- a. Strategic Plan: "Recommendation 3: Progress on the objectives should be monitored by the Accreditation Steering Committee which should provide an annual report to College Council" (2). Nan **Update:**
- b. Actionable Improvement Plans—Nan **Update:**

3. Responding to ACCJC recommendations

Next Meeting: Tuesday, February 26, 2013, 3:30 p.m. – 5:00 p.m. in Levinson 40