

Bakersfield College

Program Review – Annual Update

Attachments (place a checkmark beside the forms listed below that are attached):

- | | | |
|---------------------------------------------------------------|------------------------------------------------------------------|-------------------------------------------------------------------------|
| <input type="checkbox"/> Faculty Request Form | <input type="checkbox"/> Classified Request Form | <input type="checkbox"/> Budget Change Request Form |
| <input type="checkbox"/> ISIT Form | <input type="checkbox"/> M & O Form | <input type="checkbox"/> Best Practices Form (Required) |
| <input type="checkbox"/> Other: _____ | | |

I. Program Information:

Program Name: Department of Public Safety

Program Type: Instructional X Non-Instructional

Program Mission Statement:

The Department of Public Safety provides year-round professional security and services to members of the Bakersfield College community so they may enjoy a safe learning and working environment at all times.

Program Description: Describe how the program supports the mission of Bakersfield College:

Public Safety provides a year-round security presence at the college to ensure a safe learning and working environment for those of our Bakersfield College community including the Weill Institute and the Delano Campus. Bakersfield College Department of Public Safety coordinates its services with city, county and state wide law enforcement agencies. We ensure outside agencies respond to and assist with campus emergencies. Public Safety documents all crimes, non-criminal offenses, lost and found property, responds to medical aid calls and other incidents that require state and federal mandated reporting. The Public Safety Office is currently staffed with 10 FT and 3 PT Officers and an Office Supervisor who responds to campus needs. We have 4 PT student cadets that preform parking enforcement/compliance and 8 student cart drivers that are approved and trained to handle the transportation of the Disabled Students Program and Services (DSP&S) students.

Degrees and Certificates: List the degrees and/or Certificates of Achievement awarded by the program, if applicable.

N/A

II. Program Assessment:

- a. How did your outcomes assessment results inform your program planning?

Provided ideas on how to better serve our community such as high visibility patrols on the interior of campus and with constant walk through of departments where we routinely have had problems with trouble makers in the past.

- b. How did your outcomes assessment results inform your resource requests this year?

The feedback we received was very positive on the officer walk through of departments to provide high visibility patrols. Calls for service in those areas regarding problems have been reduced.

- c. Note any significant changes in your program's strengths since last year.

I have been able to establish a high profile officer presence in the interior of the campus while maintaining a lower crime rate in the parking lots. This has been made possible by using the T3 units for patrol as they are versatile for both the parking lots and interior campus patrol.

- d. Note any significant changes in your program's weaknesses since last year.

None noted

- e. If applicable, describe any unplanned events that impacted your program.

None noted

III. Technology and Facilities Analysis

- a. Has your program received new or repurposed technology in this cycle?

- i. If yes, how have you assessed the outcome of the use of that technology and its effectiveness as it relates to student outcomes? **N/A**

- ii. If no, what technology could play a contributing factor in future student success and outcomes for your program? How would you evaluate the use of this technology?

Buying and issuing each officer an iPad with a keyboard so the officers could actually take reports in the field and provide the reporting person with a case number instantly. The iPad is compatible with our report writing system which would make it easier for the officers to complete their reports in the field with the reporting person present.

- iii. How might other areas use this technology?

Reports could be emailed to Department Heads for notifications of things happening in their areas.

(NOTE: Technology requests can be made by filling out the [ISIT Request form](#).)

- b. Has your area received any facilities maintenance, repair or updating in this cycle? If yes, how has the outcome contributed to student success?

We condensed our two storage rooms into one room. The empty room was then transformed into an office for the officers to use for interviewing students in a more private setting.

(NOTE: Facilities and M&O requests can be submitted by completing the [M&O request form](#))

IV. Trend Data Analysis:

Discuss any significant changes in data trends over the last year using data provided by Institutional Research. Metrics may include the following: **N/A**

- a. Changes in student demographics (gender, age and ethnicity)
- b. Changes in enrollment (headcount, sections, course enrollment and productivity)
- c. Success and retention for face-to-face, as well as online/distance courses
- d. Degrees and certificates awarded (five-year trend data for each degree and/or certificate awarded)
- e. Other program-specific data (*please specify or attach*)

V. Progress on Program Goals:

List the program's goals from the previous Program Review. For each goal, please discuss progress and changes. If the program is addressing more than two (2) goals, please duplicate this section.

Previously Established Goal 1: *(state goal)*

Progress on Goal: Bring the department into a more "Green" energy efficient fleet

X Completed: August 2013 (Date)

Revised: _____ (Date)

Comments on Goal 1: Completed one goal and one opportunity in a single stroke. (Goal) The department retired (3) Crown Victoria patrol vehicles and replaced them with (5) Segway T3 patrol units that are battery operated. We were able to purchase all five T3 units with a grant, saving the college \$60,000 in purchasing cost, not to mention savings on fuel, repairs, etc. associated with the traditional gas powered patrol cars. (Opportunity) This also accomplished the ability to establish a high visibility patrol within the interior of campus. The T3 units are easier to maneuver inside the interior of campus and the officers are able to respond quicker and safer to incidents inside the interior of campus such as medical aid calls. This allows them to patrol constantly inside the interior of campus due to its size and not being obtrusive to pedestrians. The officers have a higher visibility, are able to see and hear more as well.

Previously Established Goal 2: (state goal)

Progress on Goal: Provide more emergency response training to staff.

X Completed: ____ March 2013 ____ (Date)

Revised: _____ (Date)

Comments on Goal 2: The department developed and initiated training available for all staff for emergency response / evacuation and training on an Active Shooter incident, what to do if...? These trainings are now offered several times each semester with the training dates being posted to the department's website and emailed to all staff and faculty.

Previously Established Goal 3: (state goal)

Progress on Goal: Provide information to students as to how purchasing a student permit will benefit them for the safety of their vehicles. Thereby also increasing the sales of semester permits.

X Completed: ____ September 2013 ____ (Date)

Revised: _____ (Date)

Comments on Goal 3: The plan was a contributing factor in the success of this goal. Sales of student permits from January 2013 – September 2013 increased by over 2,300 permits sold from the same time frame as last year. This is a potential increase of \$69,000 in revenue.

Previously Established Goal 4: (state goal)

Progress on Goal: Better communication with staff and students regarding incidents that occur on campus even though they are not Clery reportable offenses.

X Completed: ____ Spring Semester 2013 ____ (Date)

Revised: _____ (Date)

Comments on Goal 4: Officers attend new student orientations and new faculty orientations to provide them with information about our department and the services we offer such as safety tip, escort services and parking permit information and the Clery Act.

VI. Curricular Review (Instructional Programs only):

- a. List each of the courses offered within the discipline’s academic program in the first column, using one row per course. Place an **X** in the appropriate column to indicate when the course is scheduled for review.

Course	2013-2014 (2019-2020)	2014-2015 (2020-2021)	2015-2016 (2021-2022)	2016-2017 (2022-2023)	2017-2018 (2023-2024)	2018-2019 (2024-2025)

- b. List courses that are proposed for *addition*.
- c. List courses that are proposed for *deletion*.
- d. List any changes the program has made to online/hybrid/distance education courses.
- e. Provide an update on the program’s transition to adopting a [Transfer Model Curriculum](#) (AA-T or AS-T), if applicable.

VII. Conclusions and Findings:

Present any conclusions and findings about the program.

The Public Safety Department provides a professional security service to the college community. They are innovated in that they are always looking for ways to provide better service, cost savings, and increased revenue through compliance with the established parking rules and regulations.