

October 1, 2013

Committee Name	Accreditation Steering Committee (ASC) Fall 2013
Co-Chairs	Nan Gomez-Heitzeberg, <b>admin</b> ; Kate Pluta, <b>faculty</b>
Committee Members	<b>Faculty:</b> vacant (CTE), Odella Johnson (Basic Skills), Sue Granger-Dickson (Student Services), Kirk Russell (Library), Andrea Garison (At Large), vacant (Assessment Liaison), Rachel Vickrey (General Education), Kimberly Nickell (PRC liaison); <b>Admin:</b> Bonnie Suderman (Instructional), vacant (Student Services, Facilities), Todd Coston (Information Technology; Lisa Fitzgerald (Institutional Research); <b>Classified:</b> Jennifer Marden and Shannon Musser; vacant ( <b>Student</b> ).
Committee Charge	Under review with College President (meeting scheduled for October 21).
<b>College Goal 2: Professional Development</b>	<b>Provide relevant, timely professional growth opportunities to enhance the effectiveness of our employees and institution.</b>
<b>Committee Goal</b>	<b>Create workshop or presentation on the accreditation process and the new ACCJC accreditation standards.</b>
Action Plan	When revised standards become available, review key points.
Timeline	Spring 2014.
<b>Committee Goal</b>	<b>Establish framework for college community to discuss ACCJC report and college response.</b>
Action Plan	We will receive report of ACCJC action in late January or early February. We will prepare a plan of action: News of reaffirmation will lead to an end-of-year acknowledgement and celebration--and planning for the Midterm Report. Should we receive any type of sanction, we will gear up just as we did for the Follow-Up Report.
Timeline	Spring 2014.
<b>College Goal 3: Communication</b>	<b>Enhance collaboration, consultation, and communication within the college and with external constituents.</b>
<b>Committee Goal</b>	<b>Create brochure for Follow-Up report and visit.</b>
Action Plan	Follow-Up Report Project Manager Bonnie Suderman asked leads for Recommendations 1-8 to summarize recommendations briefly and include talking points.
Timeline	Presented to College Council September 20, 2013. Posted to accreditation website.
<b>Committee Goal</b>	<b>Continue to keep college community in the accreditation loop.</b>
Action Plan	ASC will create a newsletter to inform college community of progress in accreditation and the follow-up visit.
Timeline	Distributed following ACCJC response to Follow-Up Report.
<b>College Goal 5: Oversight &amp; Accountability</b>	<b>Improve oversight, accountability, sustainability, and transparency in all college processes.</b>

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<b>Committee Goal</b>	<b>Create a structure and process to review and monitor progress on Actionable Improvement Plans and accreditation recommendations.</b>
Action Plan	Present recommendation to College Council.
Timeline	Late fall 2013 and early spring 2014.
<b>Committee Goal</b>	<b>Lay the groundwork for the Midterm Report.</b>
Action Plan	Review ACCJC requirements, set up organization and evidence collection plan.
Timeline	Spring 2014.
<b>College Goal 6: Integration</b>	<b>Implement and evaluate existing major planning processes.</b>
<b>Committee Goal</b>	<b>Evaluate Self Evaluation and Follow-Up Report processes.</b>
Action Plan	Create survey, analyze results, conduct focus groups as needed, share with college community.
Timeline	Administer survey the second week in November following the Follow-Up visit in late October. Analyze and share results early spring 2014.