

2013-14 Program Review  
**Best Practices Form**

**Instructions:** *Submit this form as a separate attachment with your completed Program Review.* Programs often do something particularly well; usually they have learned through assessment—sometimes trial and error—what solves a problem or makes their programs work so well. These are often called **Best Practices** and can help others. Please share the practices your program has found to be effective. The contact information lets others know whom to contact for more information. This part of Program Review is linked to the Student Success Strategic Goal: “Become an exemplary model of student success by developing and implementing best practices.” For examples of Best Practices visit the [Program Review Committee’s website](#).

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**Best Practice(s):**

1. The Art Department compiled, edited, and publishes free of charge (in PDF form) a vocabulary of art terms for any student enrolled in an art course. This document is part of the department PLOs, and was a group project. When the faculty and students discuss the language of art and design, we are using a common source.
2. The Department schedules classes with student need in mind. The goal is to schedule courses in the morning, afternoon and evening; face-to-face, online, at the Delano center, at Arvin High School, and other sites as requested. All tenure-track faculty members must be willing to teach one evening course, one morning course, and one afternoon course.
3. When choosing a professor to teach an online course, make sure you have evaluated this person in a face-to-face course first. The Art Department’s online course (Art Appreciation) has a much higher success and retention rate than similar survey courses in other disciplines on campus.