

Budget Change Request Form

Annual Program Review 2013-14

Name of Program: Agriculture

Instructions:

Identify the FOAPAL and budget amounts of each budget change requested. Five (5) lines are provided, however, additional lines may be inserted.

<i>Fund Code</i>	<i>Org Code</i>	<i>Account Code</i>	<i>Program Code</i>	<i>Activity Code</i>	<i>Location Code</i>	<i>2013-14 Budgeted Amount</i>	<i>2014-15 Requested Amount</i>	<i>Rationale for Budget Change</i>
GU001	213AGR	4310	010200		BC	0.00	2,000.00	Animal Science feed, supplies and materials
GU001	213AGR	4310	011600		BC	1,000.00	2,000.00	Mechanized Agriculture
GU001	213AGR	4313	010100		BC	200.00	400.00	Non-Instructional Supplies and Materials
GU001	213AGR	5250	010100		BC	2000.00	3000.00	Employee Travel to conferences
GU001	213AGR	5300	010100		BC	1250.00	2000.00	Institutional Dues/Memberships

Additional Information and Comments:

1. The Agriculture Program needs additional funding for Animal Science for animal feed, instructional supplies and materials. This program is under budgeted to support and feed animals on campus. The TOP code for Animal Science is 010200. The code 010200 for Animal Science is not listed.
2. A new full time faculty member has not received any money to support his program. This instructor will need to purchase supplies for agriculture classes in Mechanized Agriculture. The program TOP code should be 011600 for Mech Ag.
- 3 -5. Additional funding to include the new hire.