

2013-14 Annual Program Review

General Best Practices Form

Submit this form as a separate attachment to the same email message with your completed APR.

Programs often do something particularly well; usually they have learned through assessment—sometimes trial and error—what solves a problem or makes their programs work so well. These are often called **Best Practices** and can help others. Please share the practices your program has found to be effective. The contact information lets others know whom to contact for more information.

For examples of Best Practices visit the Assessment Web Site at: <http://www2.bakersfieldcollege.edu/assessment/>

Or go directly to the Assessment Blog at: <http://bc-outcomes.tumblr.com/>

Department ACDV

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Practices:

	Currently-implemented strategies and best-practices	Future plans, ideas, and recommendations
Student Success Metrics	(please use bullet-points to summarize ideas and concepts)	
<i>Success rates</i>	<ul style="list-style-type: none"> • CAS Workshops • Tutoring • Reading and Writing Labs to supplement instruction • Feedback on assignments on a regular basis 	<ul style="list-style-type: none"> • Revised CAS workshops to reach grater population of students across disciplines and vocational programs • Develop courses that will shorten time it takes to move through ACDV courses
<i>Retention rates</i>	<ul style="list-style-type: none"> • Learning communities • B55 – Student Success Course • CAS Workshops • Tutoring • Collaborative projects with vocational and discipline programs 	<ul style="list-style-type: none"> • More learning communities • Develop courses that will shorten time it takes to move through ACDV courses
<i>Equivalent services</i>	<ul style="list-style-type: none"> • 	<ul style="list-style-type: none"> •
<i>Student satisfaction</i>	<ul style="list-style-type: none"> • Course and material evaluations • Collaboration with vocational and discipline programs • Collaboration with Student Services • B55 – Student Success Course • 	<ul style="list-style-type: none"> • Familiarize students with campus resources (via tour, syllabus, assignments, scavenger hunts, etc.) • Utilize group/team work. • Smile. • Encourage rather than putting down. • Learn student names. • Create a student evaluation for each course and administer it every term; then, pay attention to and implement what they tell you. • Provide program and service surveys (Tutoring and CAS surveys

