Agenda

Review and approve minutes—Darren (October 9, 2012 note taker)
Today's note taker?

Updates & Status Reports

1. Annual Program Review cycle & update on process—Ann

2. Report on Action Items

   Action Item 1: Todd will move copies of the minutes and agendas to the Public Folder for ASC. **Update: completed**

   Action item 2: Todd will try to determine a timeline for ISIT recommendation (Content Management System). **Update:**

   Action Item 3: Kate will put College Committee Fall Report Summary on the agenda for the next meeting. **Update: See agenda item 3 below.**

   Action Item 4: Kirk will make modifications, and provide a clean version sans strikethroughs. **Update: sent via email October 10; attached to this email.**

   Action Item 5: Make sure Committee Co-Chairs Listserv is accurate. Todd will make a request to Debbie on behalf of the ASC to make sure the list is up to date and accurate. **Update:**

   Action Item 6: Kate will email the parties responsible Administrator/Champion outlined in the strategic plan asking them for a progress update and to determine a time frame that will ensure their tasks are completed. **Update: Kate developed and revised draft based on feedback; awaiting approval from Nan. Email with draft sent October 10; draft of email attached.**

Topics for Discussion, Planning, and Implementation

1. Site visit update and discussion—bring rough summary notes of Exit Interview, emailed October 30)

2. DRAFT of Accreditation process evaluation—draft attached

3. Integrated Program Review—revised proposal—sent via email October 30

4. Establish procedure for fulfilling responsibility outlined in Strategic Plan: “Recommendation 3: Progress on the objectives should be monitored by the Accreditation Steering Committee which should provide an annual report to College Council” (2). **See Action Item 6 above (awaiting approval from Nan)**

5. Establish procedure for ensuring progress on Actionable Improvement Plans—Nan

   **Note:** Please bring AIPs from Self Study (pink printed copy from first meeting)
6. Review and discuss Committee Co-Chairs reports on aligning committee goals with college goals. Note: Jennifer Marden will be sending an updated copy to ASC.

7. Preparing for Response to ACCJC recommendations (received late January or February 2013)

Additional items?

Next Meeting: Tuesday, November 20, 2012, 3:30 p.m. - 5:00 p.m. in Levinson 40