Accreditation Steering Committee  
May 8, 2012  
3:30 p.m. - 5:00 p.m.  
Levinson 40  
Agenda  

1) Review and approve minutes—Ann  

2) SEC/Self Evaluation update—Becky and Bonnie  
   - revised timetable (draft 7 attached)  
   - bring AIPs for discussion of AIP related to Human Resources  

3) Update to Self Evaluation—Who is responsible?  
   Summary of relevant work done after completion of Self Evaluation and to mail to visiting team or give them at beginning of visit (first is preferable but not required).  

4) Site visit planning—what role does ASC play?  

5) Strategic Planning and the role of ASC—bring copy of Strategic Plan  
   - College goals  
   - Actionable Improvement Plans  

6) Committee Co-Chairs—evaluation report  
   - Attached  
   - Calendar of meetings  
   - Report format  
   - From the minutes of April 10, 2012: “After discussion the committee approved a move to go from 3 reports to 2, one near the beginning of the fall semester and one near the end of the spring. This will allow new committee members to impact annual committee goals if need be. 2012-13 reports will be as follows:  
     Report 1  
     Report due October 1st,  
     Meeting of Co-chairs Committee in the week of Oct. 8-12, exact date and time TBA  
     Report 2  
     Report due April 22nd  
     Meeting of Co-chairs Committee in week of April 29- May 3
7) Annual Program Review—status update?
   • who is writing final report,
   • which president is responding,
   • who is making form changes for next year and writing them up
   • email from Dr. Jensen to Stephen Eaton and College Council, upon receiving
     Stephen’s report: “Thank you for your observations..........seems to me that the
     next step is identifying who is in charge of implementing these
     recommendations, and then a proposal and timeline for addressing the issues
     indentified.”

8) Integrated Program Review—Linked to Strategic Plan
   • How do we get it started?
   • At the December meeting we agree that the IPR should roll out 2013-14.
   • Link to Strategic Plan: See Goal 1, Objective 1.2 and Indicator 1.2.1:
     1.2 Develop and implement prerequisites across departments for courses meeting
     same transfer requirement
     1.2.1 Evaluate feasibility of instituting prerequisites in transfer
     subgroups A-E for IGETC and CSU transfer patterns

9) Refreshments sign up

10) Additional items?

11) Adjourn - Next Meeting: Tuesday, August 28, 2012 3:30 p.m. - 5:00 p.m. Levinson
    40

    Comprehensive Visit: Monday, October 22—Thursday, October 25, 2012