

Strategic Planning Committee

Minutes

8:30 AM – 9:30 AM • Tuesday, February 27, 2018 • L405

Present:

Anja Goebel, Kendra Haney and Catherine Hodges

Absent:

Andrea Anaya, Michael Carley, Christy Chaves and Jay Hargis

Guest:

Tim Brown

I. Call to Order

Mrs. Logan called the meeting to order at 8:32 am.

II. Approval of Agenda

Motion made to approve the February 27, 2018 agenda.

M/S/C: Catherine Hodges/Kendra Haney

III. Approval of Minutes

Tabled the minutes from February 20, 2018.

IV. Discussion Items

A. CTE Program Review

Professor Brown was present to answer questions and take note of corrections. This committee recommended the following changes:

1. The PC Mission Statement only needs to be at the beginning of document and can be removed from the beginning of all other program sections.
2. Correct minor grammar and sentence structure changes and formatting issues within the Child Development section.
3. Business Education SLOs:
 - Explain how they are assessed and measured. Note any changes made based on the assessment findings.
4. Remove goals, they are justified under staffing, and add a goal to the effect of offering more accounting classes during the day.
5. Under budget please explain what the increase in the supply (4000) account is for.
6. Child Development Program Mission Statement starting with "Porterville College offers programs related to Child Development (page40)....."needs to be removed and /or moved to another area such as Analysis of Current Performance/Programs Strength and Areas of Improvement.
7. Under Child Development SLOs:
 - Remove everything (pages 41-51) up to "Child Development is the only program....."
 - Explain how SLOs/PLOs are assessed and measured. Note any changes made based on the assessment findings.
8. Analysis of Current Performance needs to be completed.
9. Under Program Strengths and Areas for Improvement (pages 51-58) needs to be reevaluated. Some of the information is relevant while others does not speak to strength of program or areas needing improvement.
10. The only goal is 15, the rest belong in the areas of current performance, strengths and/or needs improvement. Goals should have a timetable for completion.

11. Staffing request needs justification for the positions requested at the same time something needs to be mentioned in areas of improvement of the need for such position.
12. The \$100,000 under the budget needs to be removed as monies for positions is not added in this section. Also, the justification for funds belongs in the staffing section.
13. All the data on pages 67-71 can be incorporated in sections such as current analysis, strengths and/or needing improvement. Otherwise somewhere in the aforementioned areas the data needs to be noted as an appendix.

The CTE Program Review is 93 pages; this committee made it through the first pages 28-72 (two programs) and those corrections are reflected above. Professor Brown will attend our next meeting on 3/6/18 where we hope to finish assess the remainder of the program pages 73-93.

V. Announcements

VI. Future Agenda Items

Adjournment:

Meeting adjourned at 9:23am.