

Strategic Planning Committee

Minutes

8:30 AM – 9:30 AM • Tuesday, February 20, 2018 • L405

Present:

Michael Carley, Kendra Haney,

Absent:

Andrea Anaya, Anja Goebel, Christy Chaves, Jay Hargis and Catherine Hodges

Guest:

Tim Brown

I. Call to Order

Mrs. Logan called the meeting to order at 8:34 am.

II. Approval of Agenda

Motion made to approve the February 20, 2018 agenda.

M/S/C: Kendra Haney/Michael Carley

III. Approval of Minutes

Motion made to approve the minutes from February 13, 2018.

M/S/C: Michael Carley/Kendra Haney

IV. Discussion Items

A. CTE Program Review

Professor Brown was present to answer questions and take note of corrections. This committee recommended the following changes:

1. Replace former Mission Statement, Values and Philosophy with the current one approved by the Board on 12.14.17. PC Mission Statement only needs to be at the beginning of document and can be removed from the beginning of all other program reviews.
2. Correct minor grammar and sentence structure changes, pages 1-28.
3. After the title "Job, Entrepreneur, and Career Center", please add (JEC) so the reader will know what acronym means.
4. Under JEC goals:
 - Page 11, identify which are previously established goals, new goals; and the timeline for completion, revised and/or completed.
 - Goals six and seven should be mentioned within the needs improvement area and then listed/justified under staffing.
5. Under Staffing please verify if the information within is still current and accurate (page 13).
6. Under Administration of Justice Program Learning Outcomes please discussed how they are measured and assessed.
7. Under goals for Administrations of Justice:
 - Goal 1 needs to be moved to staffing.
 - Goal 2 can be removed as it was completed during the last program review cycle.
8. Agriculture Mission Statement starting with "Over the past 2 (change to two) years... to the end needs to be moved to Analysis of Current Performance.
9. Under Agriculture SLOs:

- The course listing can be removed.
 - Write one or two paragraphs about SLOs/PLOs, how they are assessed and measured. Note any changes made based on the assessment findings.
10. Under Program Strengths and Areas for Improvement, remove the list of courses for both degrees.
 11. On page 25, second bullet, fourth line from bottom; you have “egiate” and it needs to be corrected to read “Charter Collegiate”.
 12. Same page (25), last bullet, last line/sentence; change “a” to “are”
 13. The goals, page 26, are unclear. Also, is goal 2 completed?

The CTE Program Review is 93 pages; this committee made it through the first 28 pages (three programs) and those corrections are reflected above. Professor Brown will attend our next meeting on 2/27/18 where we hope to assess pages 29-71 (two more programs) and finishing during our 3/6/18 meeting.

V. Announcements

VI. Future Agenda Items

Adjournment:

Meeting adjourned at 9:41am.