

PORTERVILLE COLLEGE

**Strategic Planning Committee
Minutes**

8:30 AM – 9:30 AM • Tuesday, February 13, 2018 • L405

Present:

Michael Carley, Anja Goebel, Kendra Haney, Jay Hargis and Catherine Hodges

Absent:

Andrea Anaya and Christy Chaves

Guest:

Carmen Martin

I. Call to Order

Mrs. Logan called the meeting to order at 8:32 am.

II. Approval of Agenda

Motion made to approve the February 13, 2018 agenda.

M/S/C: Catherine Hodges/Kendra Haney

III. Approval of Minutes

Motion made to approve the minutes from February 6, 2018.

M/S/C: Kendra Haney/Catherine Hodges

IV. Discussion Items

A. Transfer Center Program Review

Counselor Martin was present to answer questions and take note of corrections. This committee recommended the following changes:

1. Correct minor grammar and sentence structure changes throughout document.

2. Include how the SLOs are measured within the SLO section.

3. Under Analysis of Current Performance:

- Add information regarding the number of transfers (data).

- Discuss the progress made on previous goals 1-4.

4. Under Program Strength:

- Add data

- Talk about how information is found on social media sites

- Mention how the Transfer Center Advisory Committee has been reinstated.

5. List the percentage of time the counselor and advisor are assigned to the Transfer Center.

6. Enter the amount budgeted to the Transfer Center for supplies (4000).

The Transfer Center Program Review meets standards and is recommended for CC approval pending corrections.

V. Announcements

VI. Future Agenda Items

Adjournment:

Meeting adjourned at 9:19am.