# Bakersfield College – CTE Council

# Meeting Minutes

February 1, 2017

3:30 p.m. – 5:00 p.m.

1. Welcome and Introduction

Cindy Collier called to order the meeting of the CTE Council at 3:30 pm on February 1, 2017 at Collins Conference Center.

1. Roll call

The following persons were present: Rozanne Hernandez, Cindy Collier, Lupe Aguirre, Antonio Alfaro, Heather Baltis, Sarah Baron, Tim Capehart, Dinorah Castro, Jason Dixon, Suzanne Durst, Manuel Fernandez, Justin Flint, Carla Gard, Alex Gomez, Pamela Gomez, Beth Harrison, Jeff Huston, Jol Jackson, Marissa Jeffers, Dan Johnson, Debra Kennedy, Joshua Ottum, Nancy Perkins, Joshua Ralls, Edward Rangel, Liz Rozell, and Cindi Swoboda.

1. JobSpeaker Update

* Live Demo at next meeting
* CTE is being asked for daily Employment updates on students.
* Employment statistics affect the – G.I. Bill funding
* Tracking employment statistics for ACCJC & Strong Work Force.
* This program with provide feedback with how students doing.
  + It will incorporated all work experience from courses
  + Curriculum is built into the program and helps builds a portfolio
  + Employers will be able to post jobs directly into program
* Need everyone to promote for students to use.
* CTE will be making a presentation before classes
* Incorporated into Work Experience Courses

1. Strong Work Force Updates

* BC is heading 2 Regional Projects on our own and helping with 2 others with a few other colleges.
  + Regional – BS Industrial Automation Collaborative
  + Regional – Health Simulation Users Group project which will help simulate health situations
  + Nursing Recruitment – To try to find more qualified Nursing Faculty
  + Job Placement/Work Place Internship Development
    - Job Placement, Internships, Work Experience

1. Local Projects

* Environmental Control Technology - HVAC – Delano Campus
* Community Healthcare Worker – Patient Navigator – Help Consumers navigate the healthcare system.
* Electronics – Industrial Tech
* Commercial Music – Staff Development & Equipment
* Nutrition/Culinary – Equipment & Staff Development
* Auto/Diesel Truck – Monitors, Labs
* Computer Information Systems – Cyber Security, Staff Development, New Lab, Computer equipment.
* Manufacturing Industrial Technology
* Mechanical Tech
* Bio-Medical - Delano
* Outcomes Metrics – Required
  + New Programs
  + Increased Enrollments - Mandatory
  + Job Placements
  + Increased Completion Rates
* Funding is based on success of programs
* Begin Planning for 17/18 in the next few months
* Funds will rollover
* Those who have been allocated funds:
  + Any equipment over $5,000 will need 3 Quotes
  + Justification of which bid you chose (doesn’t have to be the lowest)
  + Start Spending NOW
  + Time Frame:
    - Bids to Rozanne
    - Installations meet with Bill Potter or Todd Coston (Coordinate Installations)
    - Computers in the Summer
* Revisions Process
  + Changes can be made to Narrative
* President is very supportive of new CTE Programs in addition to Strong Work Force
  + New Substance Abuse Counselor
  + New Law Enforcement Program Coordinator
* Instructional Equipment - Funding Sources - $600,000 Spent from Program Review
  + Start Ordering Now!
  + Need Quotes – Real Amounts
  + Instructional Equipment Only

1. VTEA 2017/18 Plans Due – 12/9/2016

If you haven’t had a chance to submit a plan, do so now.

1. UPDATES
   * Advisors will be coming to speak in classes
   * Invite Advisors to any meetings you might have
   * Internships
     + Is at a standstill for some departments – Work experience curriculum hasn’t been approved yet. Work Experience has to be program specific. May be ready for Summer
     + Ag, Business, Food Services, Computers, Journalism, and Nursing.
     + List is posted on the CTE/Internship Website
     + Difference between Internship & Work Experience
       - Internship – Faculty/Staff has more control of what students have to do.
       - Work experience – Students have more freedom what to do.
   * AG Expo - 2/14/17 – 2/16/17
2. Adjournment

Cindy Collier Adjourned the meeting at 4:00 pm.

Minutes submitted by: Marissa Jeffers

Minutes approved by: Rozanne Hernandez