

PAB Academy of Finance
Advisory Board Meeting Minutes
December 09, 2014
PHS Career Center

In Attendance: Dustin Della, Maria Garcia, Michele Halopoff, Raul Pickett, Debbie Prescott, Brad Rohrbach, Dennis Sexton, Julie White, Salma Aziz, Kate Brackley, Bill Kunelis, Gordon Young (guest), Irene Ortega (guest), Jose Valdez, Teresa Zamarripa.

1. Brad Rohrbach opened meeting at 4:04 PM, and welcomed everyone, and thanked everyone for coming. He acknowledged that several members, who notified us earlier, were not able to make it today.
2. Review and Approval of Agenda was postponed – lack of quorum.
3. Review and Approval of Minutes was postponed – lack of quorum.
 - a. Minutes and Agenda will be held and approved at next meeting with a full quorum. Brad asked all to review the minutes to see if there are any changes.
4. Academy Director's Report – Michele Halopoff:
 - a. Sophomore culminating projects were completed this week (Monday, Tuesday)
 - b. Senior culminating projects are this week (Wednesday, Thursday, Friday)
 - c. Kate's planning the overnight trip to San Diego
 - i. UCSD tour and lunch are confirmed
 - ii. Harbor Cruise is reserved w/narration from Captain and Kate's niece who is the Director of Operations for the San Diego Port Tenants Association. The biggest business on the port is the US Navy.
 - iii. Having difficulty getting a tour at San Diego State – our group is too large – they have a maximum of 80 per group. Kate's niece is helping to get another contact at SDSU.
 - iv. Can take approximately 130 students because of bus space. Will have to turn down many students. At this point, there are 220 students who qualify with 2.50+ GPA.
 1. Debbie Prescott suggested maybe we should check out a tour at the San Diego Chargers Training Facility – PAB had a great tour there in 2007.
 2. Debbie also mentioned tours at CSU San Marcos, University of San Diego, and Point Loma University.
 3. Kate will check with those places
 - d. VITA – Training is every Saturday in January. Tax service starts the 1st Saturday in February. Students will work through April 15, 2015 to help people with their taxes.
 - i. Michele sent out 15 applications to student. Students had the opportunity to sign up at the presentation or online.
5. PC Courses concurrent with high school classes:
 - a. Irene Ortega from PC (speaking on Kailani Knutson's behalf) said (and Michele concurred) that the students need to sign-up before winter break to register themselves into the PC system. She also mentioned that PC is starting up a concurrent Entrepreneurship class with Butterfield and the Adult School.
 - b. Salma agreed that our students need to get enrolled before Winter Break.
6. By-Laws – Brad Rohrbach:
 - a. Absences need to be addressed
 - i. One idea: 2-3 absences per member allowed before being replaced.
 - b. Further discussion will take place after the New Year when we have a full quorum.

7. Financial Institution progress – Raul Pickett
 - a. Raul met with Dr. Gibbs at PUSD
 - i. Dr. Gibbs recommended that a Letter of Intent should be drawn up, with a follow-up of an MOU.
 - ii. Once that paperwork is completed, the PAB Advisory Board can present the transaction to the PUSD Board.
 - iii. Brad noted that we can get the Letter of Intent and MOU done.
8. Senior Mock Interviews – Michele and Kate
 - a. Sign-up sheet was passed around
 - b. Some discussion was held whether we should have one interviewer or two interviewers for each student. There was a consensus that one interviewer was sufficient as it is more likely that the student will interview with only one person for an entry level job.
 - c. Almost all of the time slots were filled.
 - d. Interviews will take place in the Library Media Center
 - i. Jose Valdez said: “if it’s ready”. (under construction)
9. Subcommittee reports:
 - a. Dustin Della – said that senior girls (Maria Torres, Lori Lemus, Jessica Flores), who presented at the Freshman Kick-off, did an outstanding job presenting at the Lions Club meeting last month. The club members were very impressed, and very engaged in the presentation, asking questions, etc.
 - b. Many of the members are very interested in participating in the Civic Mentor Program.
 - i. Dustin – the girls are scheduled to present at the Zonta Club in January.
 - ii. Debbie mentioned that they should present at some of the Rotary Club meetings. Jan and Bill McKinley are Rotary members – they could get the girls scheduled.
 - iii. These presentations are being done to raise awareness of our program, in hopes of gaining internships for more students.
10. Next meeting is Tuesday, January 13, 2015 in the PHS Career Center
 - a. Brad mention a few topics for future meeting:
 - i. Financial Literacy
 1. Money Smart – Gordon Young from Finance & Thrift said they have hired someone to conduct the Money Smart program for our seniors.
 - a. Money Smart Program is scheduled for January 13, 15, 26, & 27.
 - ii. Note: Chris Hughes accepted a job in Vietnam – is leaving right before Christmas.
 - b. Not on Agenda: Brad asked Michele for a list of PAB activities for spring semester.
11. Meeting Adjourned at 4:29 PM