

Institutional Effectiveness Committee
November 9, 2010
Agenda

IEC Goals 2010-11

- Analyze Program Review forms to increase clarity and reduce duplication of information.
- Offer combination of workshops and individual assistance to departments working on Program Reviews, evaluate effectiveness of aid and tailor training based on feedback.
- Orient committee members to IEC process and obtain feedback from members about processes and support.
- Determine what IEC does to help the college achieve sustainable continuous quality improvement in Program Review.

Process and Priorities (20 min)

See attached list created by Co-Chairs and Committee. Discuss program definition and liaisons.

Procedure and Information (15 min)

Review status of programs on the process completion chart (see attached)
Discuss College Council presentation on 11/5/10
Discuss due date of IRP

Approval of October 19, 2010 minutes

Discussion of Documents and Appraisals

- Vote on final appraisal (5 min)
 - Extended Learning
- Discuss for commendations and recommendations
 - Student Health Center – Ann, Dan, Rachel, Kim (20 min)
 - Maintenance & Operations – Joyce, Dan, Kristen (20 min)
- Discuss for completion of summary and budget implications
 - HLED (if time – otherwise assign members)

Meetings for 2010-11

All 3:30 – 5 p.m. in the Collins Conference Center

November 30, 2010
February 1, 2011
February 22, 2011
March 15, 2011
April 5, 2011
May 3, 2011