

IEC Ongoing Considerations and Priorities

Task	Status
<p>1. Committee Process/Procedures</p> <ul style="list-style-type: none"> • Update purposes and procedures as needed and resubmit to Academic Senate and Administrative Council: <ul style="list-style-type: none"> ○ Complete Senate Proposal Change for committees to amend process and procedures. Members agreed on a name change, possibly to 'Program Review Committee'. ○ Determine whether or not IEC wants to use liaisons and ensure our procedure document reflects our practice ○ Ensure accreditation is part of committee charge ○ Consider the committee(s) to which our recommendations are provided and why (FCDC for staffing, new budget committee?) – is it necessary to provide these to Curriculum as stated in our procedures ○ Define Program Review – Organizational structures and service areas? ○ President response to Programs? • Consider programs on the schedule – additions or subtractions (i.e. Work Experience)? Revise PR calendar. Include Athletics. • CurricUNET • If curriculum review was not completed, what happens to PR? 	
<p>2. Committee Focus</p> <ul style="list-style-type: none"> • SGA mentioned addition of a student member – Co-Chair Diana Kelly followed up with email to SGA President, Lisa English • Spend time at each meeting evaluating and discussing process • Focus on ways to improve our process • How should we prioritize program reviews in progress? 	✓
<p>3. Program Review Results</p> <ul style="list-style-type: none"> • Prioritize recommendations more clearly • Demonstrate tangible changes based on Program Review • Share success stories institution-wide • What is the incentive for completing Program Review? <ul style="list-style-type: none"> ○ What is the program achieving? ○ What is the institution achieving? 	
<p>4. Integration of Program Review with Other Planning Processes & Decision Making</p> <ul style="list-style-type: none"> • Coordinate assessment, curriculum and IEC as we all look at outcomes • Consider IEC coordination with the new budget committee to more firmly link to budget processes • Are program reviews used when discretionary dollars are available, when cuts must be made? • Is the Educational Master Plan connected to Program Review? • How is the unit plan connected? • Do results of the Decision Making Task Force affect process of IEC? 	

<p>5. Program Process During Program Review</p> <ul style="list-style-type: none"> • Include more constituent groups in the process – ask all to participate in training, process and evaluation? • State materials suggested some vocational programs include members of their advisory committee(s) in their program review 	
<p>6. Program Review Form / Data</p> <ul style="list-style-type: none"> • Look at duplication in our forms as we review • Encourage departments to analyze data, not just collect and report • Emphasize procuring data to show improvement to under-represented groups • Encourage use of trend data over time • Qualitative data should be given equal or greater attention • Focus on basic skills students in each program where appropriate • Add evaluation component as last question on documents – consider the best wording for questions – or online evaluation following submission of documents – either way, make it a regular part of process? • Accreditation Standard III: Resources <ul style="list-style-type: none"> ○ Integrates _____ planning with institutional planning (driven by educational planning) <ul style="list-style-type: none"> ▪ Human Resources ▪ Physical Resources ▪ Technology ▪ Financial • Distance Education and Correspondence Education – Accreditation looking at all aspects – Do we need more information in PR? <ul style="list-style-type: none"> ○ Student access <ul style="list-style-type: none"> ▪ Admission, orientation, registration, counseling/advising, financial aid ▪ Tutoring, library and learning support ▪ Graduation applications, transcript requests, student survey collection and analysis ○ Align with District/College/Program mission ○ Student achievement data in DE/CE courses compared to face-to-face ○ Analyze achievement data and use to plan and implement improvements • Replace Appendix A with program level assessment form in use by assessment? 	

Institutional Effectiveness Committee: Program Review Process Completion Chart

IEC Meeting Dates 2010-2011: 2010: Sep 7, Sep 28, Oct 19, Nov 9, Nov 30 2011: Feb 1, Feb 22, Mar 15, Apr 5, May 3														
Program Name	• Chair • Dean • Assistant	1 Notify Program	2 Draft Due	3 Co- chairs Receive Draft	4 Draft Sent to Commit- tee	5 Commit- tee Reviews Draft	6 Draft Appraisal to Program	7 Final Draft Due	8 Co- chairs Receive Final	9 Commit- tee Reviews Final	10 Final Appraisal to Commit- tee	11 Commit- tee Votes on Final Appraisal	12 Final Appraisal to Program	13 College Council Presenta- tion
Spring 2009														
Child Development Centers	Gail Summerford Nan Gomez-Heitzeberg	F 2008	2-2009	3-2009	4-2009	4-2009	6-2009	9-2009	10-2009	11-2009	1-2010	2-2010	2-2010	Email 9-12-10 10-3-10 Sched 12-3-10
Delano	Richard McCrow Bonnie Suderman	F 2008	2-2009	12-2009 2-2010 3-2010	10-20-10									
English	Pam Boyles Patti Ross Rebecca Flores 10-11-10	F 2008	2-2009	3-2009	4-2009	5-2009	6-2009	9-2009	10-2009	11-2009	12-2009	2-2010	2-2010	3-2010
Financial Aid	Joan Wegner Joyce Coleman	F 2008	11-2008	2-2009	3-2009	4-2009	6-2009	9-2009	10-2009	11-2009	12-2009	2-2010	2-2010	5-2010
Student Health Center	Debra Strong Joyce Coleman	F 2008	2-2009	2-2009	3-2009 9-19-10	4-2009 11-9-10	5-2009	10-2009 11-2009 4-2010						
Social Science	Stephen Smith Patti Ross Stephen Eaton 10-4-10	F 2008	?	?	?	?	?	?	?	?	3-2010	3-2010	4-2010	Email 9-12-10 10-3-10 CC 11-5-10

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Fall 2009														
ACDV	Kimberly Van Horne Patti Ross Rebecca Flores 10-11-10	Sp 2009	9-2009	6-2009	8-2009	9-2009	10-2009	12-2009	12-2009	2-2010	3-2010	3-2010	4-2010	Email 9-12-10 10-3-10 Schd 12-3-10
ENSL	Jeannie Parent Patti Ross Rebecca Flores 10-11-10	Sp 2009	9-2009	9-2009 10- 2009	10-2009	11-2009	11-2009	2-2010	2-2010	3-2010	3-2010	3-2010	4-2010	5-2010
HLED	Brent Dameron Jan Stuebbe Dan O'Connor 7-1-10	Sp 2009	9-2009	1-2010 2-2010	4-2010	5-2010	9-22-10	11-15-10	11-1-10					
PHIL	Reggie Williams Patti Ross Stephen Eaton 10-4-10	Sp 2009	9-2009	9-2009	10-2009	11-2009	11-2009	1-2010	5-2010 Email com 9-19-10	9-28-10	10-9-10	10-19-10	11-7-10	Email 11-7-10 11-20-10
COMS	Bill Moseley Hamid Eydgahi	Sp 2009	9-2009	9-2009	11-2009 3-2010	11-2009 3-2010	1-2010 3-2010	1-2010 4-2010	1-2010 4-2010	3-2010 5-2010	5-2010	5-2010	5-2010	Email 9-12-10 CC 10-1-10

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Spring 2010														
Extended Learning	Kathleen Loomis-Tubessing Bonnie Suderman	F 2009	2-2010	2-2010	3-2010	4-2010	5-2010	9-2010 Email dept 9-26-10	9-28-10 Email 10-9-10	10-19-10	11-3-10	11-9-10		
Information Services	Jim McGee Bonnie Suderman	F 2009	2-2010	2-2010	4-2010	4-2010	5-2010	9-2010	8-2010 Email com 9-19-10	9-28-10	10-9-10	10-19-10	11-7-10	5-2010
Fall 2010														
Bookstore	Laura Lorigo LaMont Schiers	Sp 2010	8-2010	8-2010	10-9-10	10-19-10								
M & O	Paula Bray LaMont Schiers	Sp 2010	8-2010	8-2010	10-9-10									
Graphics	Laura Lorigo LaMont Schiers	Sp 2010	8-2010 Email dept 9-2010											
Work Experience	Hamid Eydgahi	F 2010	11-12-2010											

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Spring 2011														
Apprenticeship	Hamid Eydgahi	10-9-10	2-2011											
Biological Science	Joe Saldivar Dan O'Connor	10-9-10 10-24-10	2-2011											
Foreign Language/ASL	Tom Moran Rebecca Flores	10-9-10 10-24-10	2-2011											
Performing Arts	John Gerhold Stephen Eaton	10-9-10 10-24-10	2-2011											
Institutional Research	Ann Morgan	F 2010 11-9-10	3-2011											