**Present:**

Michael Carley, Jodie Logan, Kendra Haney, Melissa Long

**Absent:**

Primavera Arvizu, Esmeralda Rodriguez

1. **Call to Order**

Mr. Carley called the meeting to order at 9:02 am.

1. **Approval of Agenda**

Motion made to approve the October 7, 2021 agenda.

**M/S/C:** Jodie Logan/Melissa Long

1. **Approval of Minutes**

Motion made to approve minutes from September 30, 2021.

**M/S/C:** Kendra Haney/Melissa Long

1. **Discussion Items**
2. **Strategic Plan and Draft**
* Items covered – inspirational quote, introduction, data source, chart description and other areas to finalize
* Quote – the majority of the people liked the second quote by Marian Wright Edelman unless there’s a different suggestion
* Strategic Planning Committee list – Joe Cascio, Catherine Hodges and Melissa Long were included – maybe change list to alphabetical order
* College Council list – new co-chairs were listed; some titles were corrected. Change order to alphabetical order or some order
* Notes on data services – clarify CCSSE benchmarks
* School dude – include paragraph in the next draft
* Goal 2 – use Michael’s paragraph that he emailed to committee
* Objective 1 – add unavailable in the CTE columns that have question ma, remove match statewide in the same page
* Objective 1 – meet & exceed external standards – remove From 2020 ACCJ Annual Report
* Objective 2 – remove 2% growth per year and 4% per year
* Objective 3 – how to display gap in a way that is clear and generic without making document lengthy
* Objective 4 – lines too close together, needs formatting
* Insert inspirational quote
* Will try to send out messages today and invite Roger to next meeting

 **V. Announcements**

**VI. Future Agenda Items**

**Adjournment:**

 **Meeting adjourned at 9:59 am.**