



# Pathways, Success & Equity Committee

## PSEC Minutes

Tuesday, October 22, 2020  
10:00 am – 11:00 am – Zoom

### Our Mission

*With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success.*

**Present:** Primavera Arvizu, Michael Carley, Araceli Carranza, Charlene Carrasco, Reagen Dozier, Mary Jo Jordan, Cindy Pummill and Kimanthi Warren

**Absent:** Connie Gutierrez, Ethan Hartsell, Analicia Jauregui and Erin Wingfield

### I. New Discussion Items

#### a. Call to Order

Primavera Arvizu called the meeting to order at 10:02 am.

#### b. Approval of Agenda

The 10/22/20 amended agenda was approved.

**M/S/C:** Mary Jo Jordan/Araceli Carranza

#### c. Approval of Minutes

The minutes from 10/6/20 were approved

**M/S/C:** Mary Jo Jordan/Michael Carley

#### d. Data Team Recommendations

- **Recommendation 1:** Students receive, upon enrollment in any class that uses Canvas, a brief introduction to Canvas, using multiple platforms (video, step-by-step guide using screenshots, etc.).

This the recommendation and recommendation 2 came from the Student Remote Survey.

Student workers are working on creation and finding videos for a step-by-step guide to help support this recommendation. Goal is to launch spring 2021.

Sarah Phinney already has an online Canvas tutorial. Michael Carley stated we need to be more proactive sending out the information upon registration.

- **Recommendation 2:** The college, before the end of the fall 2020 term, find a way to provide students using Canvas real-time support to answer technical questions.

The PC tech navigators are task to meet student's technology needs. The PC tech navigators are students who meet with other students to help answer questions proctorial or with Canvas, and have even forward some requests to the IT department.

- **Recommendation 3:** That the Distance Education Committee consider whether NetTutor should be added as a default menu option within the Canvas course navigation menu to increase awareness and accessibility of this service.

Students are using NetTutor, however; due to COVID and having all classes online, this year PC was given a quota that we have not had in the past. PC has already exceeded this quota and are looking at paying for more hours.

VP Arvizu recommended Reagen Dozier to contact Dr. Williams-Harmon to utilize CARES funding to increase PC's NetTutor usage.

**e. 2-Year Plans**

• **Certificates**

Reviewing and comparing the 2-year plans listed on the Pirate Map 2-Year Plan website with the list Cindy Pummill combined and there are a few that have not yet been added to the website. Where are we at with these plans?

- Biology – this is a new degree, we also have a Biology and Physical Science AA and AS
- Chemistry or Physics Pathway to Transfer – This is not a degree; this is a path to transfer.
- Early Childhood Education – Cindy Pummill will find the 2-year plan, she was sure it was on the flash drive.
- Elementary Teacher Education – Cindy Pummill will find the 2-year plan, she was sure it was on the flash drive.
- Environmental Science – still need from the Science department.
- History – need History IGETC 2-year plan
- Liberal Arts: Arts and Humanities – Cindy Pummill sent an email to James Thompson as she was sure he sent it but she cannot find the email.
- LVN to Associate Degree in Nursing – Cindy Pummill will email Roger Perez
- Music – Sarah Rector to send to Cindy Pummill after correction are made.
- Philosophy – need PC 2-year plan
- Political Science – need PC 2-year plan. Araceli Carranza will talk to Judy Fallert
- Social Science – Bob Simpkins still needs to create the plan and will try to get it to PSEC by next week.
- Sociology – Cindy Pummill sent email to Bob Simpkins

At the Enrollment Management meeting, division will be asked to start to create the plans to the certificates to be submitted into a central depository. The deadline will be prior to Thanksgiving.

**f. Pirate Map Inquiry Completion Team**

The team leader is Michelle Miller-Galaz, the faculty members are Bob Simpkins, Mathew Flummer and Rachel Tatroduarte.

Looking at data and institutional research regarding the major clusters, penology and educating the future. The team will work with Roger Perez for the second phase of the plan with milestones including the career and salary information will be linked.

**g. Student Success Metrics (Michael)**

Tabled

**h. ATD Conference 2021**

Registration is open, the conference will be virtual February 16<sup>th</sup> – 19<sup>th</sup>. Primavera Arvizu will attend and wanted to know if anyone else from the committee wants to go. There is usually four or five who attend between faculty and administrators. Kimanthi Warren and Michael Carley will be added to the conference list. Will look for one or two faculty members to attend.

**i. ATD Leah Meyer Austin Award (Michael)**

This is the highest award in the country. The criteria for this award are:

1. Improve on three of the five metrics - Gateway Courses (completing Math/English within the first year), Persistence, Course Success Rates, Four-year Completion, and Transfer.
2. Closing equity gaps.

Michael Carley has completed most of the application and noticed that PC has not made the significant improvements to meet the criteria for this award and recommends that PC does not apply



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this year; we should focus on closing the equity gaps and look at applying next year. The committee agrees.

**j. Equity Gaps (Michael)**

Tabled

**k. ATD Coaching Hours**

Tabled

**l. Major Clusters Lookup Table**

Tabled

**m. Reports – Tabled Reports**

i. **Data Team Update**

ii. **SEA Update**

iii. **ASPC Update**

**n. Announcements**

**II. Old Discussion Items**

**III. Future Agenda Items**

**The meeting was adjourned at 11:00 am**