## Enrollment Management Minutes

## 3:00pm – 4:00pm  Monday, October 14, 2019  AC-120

**Our Mission**

*With students as our focus, Porterville College provides our local and diverse communities quality education that promotes intellectual curiosity, personal growth, and lifelong learning, while preparing students for career and academic success*.

**Members**: Gregory South, Primavera Arvizu, Joe Cascio, James Thompson, Mike Carley, Kim Behrens, Robert Simpkins, Tim Brown, Lupe Guillen, Maria Roman, Ann Marie Wagstaff, Karen Bishop, Sarah Phinney, Vickie Dugan, Judy Fallert, Kendra Haney, Sherie Burgess, Miranda Warren, Student Representatives- PC Ambassadors- Sarah Jordan, Monserrat Ferrer.

1. **Call to Order –** The meeting was called to order at 3:01pm
2. **Approval of Agenda – October 14, 2019 –** Motion to approve the agenda M/S/C- V. Dugan /T. Brown
3. **Approval of Minutes – September 23, 2019 –** Motion to approve M/S/C- T. Brown/ R. Simpkins
4. **Information Items**
5. **Discussions Items**

2.a Data Team Recommendations (Carley) Handout – recommendation 3. Discussion ensued about adding a few more late start classes for students needing the units. The Committee will revisit this recommendation at the Schedule Review meeting November 21st.

2.b Spring 2020 Schedule - Judy sent the current schedule to the Vice Presidents to share with their counselors/staff. Going forward, the committee would like to see a timeline for when the schedule is available to review and edit as needed before it is made public.

2.c Charter/initiative for this committee (South) – tabled until next meeting.

1. **Other**

3.a Announcement (Wagstaff) – There will be 1 unit courses starting November 4th – December 6th: Documentation; Research; and Revising and Editing. These classes will meet once a week and will be advertised soon.

1. **Future Agenda Items-**

Meeting adjourned at 3:37pm.