

PORTERVILLE COLLEGE

Strategic Planning Committee Minutes

11:00 AM – 12:00 PM • Tuesday, October 10, 2017 • L405

Present:

Andrea Anaya, Michael Carley, Anja Goebel, Kendra Haney, Jay Hargis and Catherine Hodges

Absent:

Val Garcia and Leticia Lopez

Guests:

Ana Ceballos, Stephanie Olmedo-Hinde and Diane Thompson

I. Call to Order

Mr. Carley called the meeting to order at 11:03am.

II. Approval of Agenda

Motion made to approve the October 10, 2017 agenda.

M/S/C: Jay Hargis/Catherine Hodges

III. Approval of Minutes

Motion made to approve the amended minutes from September 26, 2017.

M/S/C: Kendra Haney/Anja Goebel

IV. Discussion Items

A. EOP&S/CARE Program Review

Director Thompson and counselors Ms. Ceballos and Mrs. Olmedo-Hinde were present to answer questions and take note of corrections. This committee recommended the following changes:

1. Correct minor grammar and sentence structure changes throughout document.
2. Change "Student Learning Outcomes" to "Service Area Outcomes"
3. All SAOs need assessment cycle and how each is measured.
4. Reword SAO's 1, 2 & 3 (titles) per committee recommendations.
5. Under Program Strengths and Areas for Improvement add matriculation components, graduation and transfer rates (data)
6. Title on top of page 7 remove "Participation"
7. Completed Goal 1, timetable for completion the date should read Fall 2016
8. New Goals 1, 2, & 3 reword goals as per committee recommendations.

The EOP&S/CARE Program Review meets standards and is recommended for CC approval pending corrections.

B. CalWorks/TANF Program Review

Director Thompson and counselors Ms. Ceballos and Mrs. Olmedo-Hinde were present to answer questions and take note of corrections. This committee recommended the following changes:

1. Use the revised program review template on website
2. Correct minor grammar and sentence structure changes throughout document.
3. Change "Student Learning Outcomes" to "Service Area Outcomes"
4. All SAOs need assessment cycle and how each is measured.
5. Reword SAO (title) per committee recommendation.

6. Remove the first paragraph from Analysis of Current Performance and add matriculation components, graduation and transfer rates matriculation components, graduation and transfer rates (data).
7. Under Program Strengths and Areas for Improvement add matriculation components, graduation and transfer rates (data); in addition, the need for the "one-stop" system.
8. Goal 1; reword goal per committee recommendation.
9. Goal 2; remove "improve" and change "updating" to "update"
10. The 2000 account under budget is only for student worker wages.

The CalWorks/TANF Program Review meets standards and is recommended for CC approval pending corrections.

C. DRC Program Review

Director Thompson and counselors Ms. Ceballos and Mrs. Olmedo-Hinde were present to answer questions and take note of corrections. This committee recommended the following changes:

1. Correct minor grammar and sentence structure changes throughout document.
2. Change "Student Learning Outcomes" to "Service Area Outcomes"
3. All SAOs need assessment cycle and how each is measured.
4. Under Analysis of Current Performance; remove "Student's" at the beginning of the first paragraph starting the sentence with "Accommodations". Also, add matriculation components, graduation and transfer rates (data).
5. Under Program Strengths and Areas for Improvement address the need of night time proctor.
6. The 2000 account under budget is only for student worker wages, remove classified staff increases (already addressed in staffing section).

The DRC Program Review meets standards and is recommended for CC approval pending corrections.

- V. Announcements**
VI. Future Agenda Items

Adjournment:
Meeting adjourned at 12:03pm.