

**Strategic Planning Committee  
Minutes**

1:30 PM – 2:30 PM • Wednesday, January 29, 2020 • L405

**Present:**

Michael Carley, Kendra Haney and Esmeralda Rodriguez

**Absent:**

Andrea Anaya, Primavera Arvizu, Joe Cascio, Anja Goebel and Catherine Hodges

**Guest:**

Vickie Dugan

**I. Call to Order**

Mr. Carley called the meeting to order at 1:31 pm.

**II. Approval of Agenda**

Motion made to approve the January 29, 2020 agenda.

**M/S/C:** Kendra Haney/Michael Carley

**III. Approval of Minutes**

Motion made to approve minutes from November 6, 2019.

**M/S/C:** Kendra Haney/Michael Carley

**IV. Discussion Items**

**A. Kinesiology Program Review**

Coach Dugan was present to answer questions and take note of corrections. This committee recommended the following changes:

1. The committee stated the program mission statement accurately describes the program and is linked to the college mission statement. This section meets standards.
2. The committee asked what the last two columns signified in the SLO chart. Coach Dugan stated the second to last column is when SLO was last assessed and the last column is when the SLO will be assessed next. It was suggested, program review be written as a collaboration (i.e. change “I” to “Division or it”). The committee recommended a paragraph be added that talks about the discussion the division had about SLOs and what changes are needed if any.

The committee suggested the PLOs are mapped out to show how students will achieve the PLO including the assessment cycle. Discussed examples of how other divisions have assessed PLOs.

After corrections this section will meet standards.

3. Analysis and Trends: Kinesiology is a new degree and currently the only team sport class offered is soccer. Since we only have the bare minimum of course offerings for this degree, Coach Dugan is trying to get more team sport class offerings. IR Director Carley suggested Coach Dugan get more specific when talking about course offerings, for example: currently we offer x, y and z activity classes.

Clear conclusions should be drawn with evidence and reflect an in-depth discussion within the program highlighting specific examples.

Another recommendation is to cite the source for the chart under program strengths. This section meets standards.

Under areas for improvement is a great place to discuss in depth the course offerings and the need for more. Another suggestion is to mention the issues with the softball field.

4. Previous goals have been updated as either completed or revised. The completed goals will drop off at the next assessment.

Goal 2, committee suggested Coach Dugan contact PIO, Roger Perez, for marketing the new Kinesiology degree (i.e. what careers can be obtained with a degree in Kinesiology). This also needs to be mentioned under areas for improvement in the previous section. New goals are clearly stated, a time frame is provided, and assignment of responsibility is evident. Goals are linked to concerns identified in previous sections.

This section meets standards.

5. Two full-time faculty/coach positions are being requested. The Kinesiology division went from seven full-time faculty down to three full-time faculty. The division only has one full-time faculty coach with seven sports with talks of additional sports. New staffing requests needs mentioning within previous sections. Positions have justification and once changes have been made this section will meet standards.
6. Requesting a copier, outside lighting for safety, and outside PA system so outdoor sports are notified of emergency situations. The committee recommends to mention requests for resources in other sections providing explanation and evidence. After these changes this section will meet standards.
7. Display screens on the exercise equipment in the Fitness Center need to be replaced. The increases in the 5000 account needs to be mentioned in previous sections (areas of improvement) with evidence provided and an explanation how the increase will further the program and college mission. This section meets standards.

The Kinesiology Program Review meets assessment standards pending corrections and is to be forward to CC for approval.

- V. **Announcements**
- VI. **Future Agenda Items**

**Adjournment:**

**Meeting adjourned at 2:26 pm.**