

Department of Student Organizations Meeting Minutes

Wednesday, 3 June 2015

5:00 PM

BCSGA Executive Board Room

I. Call the meeting to order

- a. The regular meeting of the Department of Student Organizations was called to order at 5:13 PM on Wednesday, 3 June 2015 in BCSGA Executive Board Room by Director Chad Hidalgo.

II. Roll Call

- a. Senator Nicholson- excused (entered quorum 5:25 pm)
- b. Senator Galvez- present
- c. Senator Lyons- present
- d. Senator Partovi-absent
- e. Manager Scott- present
- f. Director Hidalgo - present

III. Motion to Adopt the Agenda

So moved by Senator Galvez

Second by Senator Lyons

Seeing no objection the agenda is adopted

IV. PUBLIC COMMENT

- a. Miss Trina Goree (Delano Campus Programming) events for club week for fall semester, working closely with Department of Student Activities and Students Organizations to include the Delano Campus.

- b. Ian Juarez (Office of Student Life production staff) ready and willing to work with the department of Student Organizations in promoting student organizations.

V. Individual Reports

- a. Director Hidalgo: Discussion with Dr. Damania with the direction of the department, mainly workshops, faculty involvement, working closely with the faculty to improve the extra-curricular and co-curricular aspects of Student Organizations.

- b. Dr. Damania: what the department is geared toward. Working with the community and getting students involved in clubs. Getting the government in compliance. Student Funding Grants. Government's responsibility to spread the word on the grants available to them. Helping them to understand them. Did not have many requests last year and we want to increase. We may assist the students in organization of their clubs, but when it comes to registration give to Dr. Damania.

VI. NEW BUSINESS

- a. Review of COBRA 05.02, Department of Student Organizations
 - i. Senator Lyons: Senators were appointed to Committee on Student Organizations which is not supported by COBRA according to the minutes of the Senate meeting.

ii. Vice President Orozco: I have been advised by Dr. Damania that we can review the recording of the meeting and make corrections as necessary in accordance with the record to appoint Senators to the Department of Student Organizations.

iii. Question from Director Hidalgo regarding the composition of the department.

Section 4:

2 Department members:

Richard Scott

Vacancy

Suggested action: send memo directed to President Fowler and Vice

President Orozco regarding applications to fill the department. Suggestion:

Receive application from ICC

iv. Senator Lyons clarification on the COBRA: Composition is:

Section 04: Composition of StudOrg Department

a) The StudOrg Department is composed of the following individuals with voting authority:

1) Director of Student Organizations, chair

2) Three (3) SGA Senators

3) One (1) Department Members

- 4) One (1) student-at-large (appointed by the Director of Student Life)
- 5) The Director of Student Life (ex-officio)

Dr. Damania will select from ICC representatives for student at large.

Memo is not needed as there is no other vacancy in the department.

- b. Review of BCSGA Constitution pertaining to Department of Student Organizations
- c. Presentation of the Student Organization Funding Grants (SOF Grants)
 - i. Director Hidalgo - Corrections on the SOF Grants grammar. Advised to send suggestions for corrections to Dr. Damania.
 - ii. Director Hidalgo - question on Category 1 Operating Funds #3. which states "For the purpose of this section, operating funds shall include college student media organizations, provided that a maximum of \$3,000 funding is available as start-up costs for the first year, with declining future requests outlined in a marketing and business plan submitted with the grant.

Dr. Damania: If a group of students want to build a club on campus that requires a lot of money (e.g. an independent newspaper or radio station), but can generate more money through advertisement. This sections allows

a club to receive funds to start up the StudOrg and eventually become self-dependent and protected from the potential of interference from their funding source.

- iii. Senator Lyons Question: \$200 Maximum for food for more than 40 people, how does it work?

Director Hidalgo answered that SOF grants are not intended to fully fund a StudOrg, there is some expectation that the StudOrg will raise their own funds.

*Dr. Damania also commented you can appeal it

Senator Lyons Clarification: you can appeal the 200 dollar limit?

*Dr. Damania corrects himself that appeals is exception

- iv. Senator Lyons personal sidebar with Dr. Damania

- d. Motion for Approval of the Student Organization Funding Grants (SOF Grants)

So moved by Senator Lyons

Second by Senator Nicholson

Objection received from Ms. Trina Goree

Roll call Vote:

Senator Nicholson: Aye

Senator Galvez: Aye

Senator Lyons: Aye

Manager Scott: Aye

The ayes have it and the motion carries. The Student Organization Funding Grants (SOF Grants) process is approved.

e. Presentation of the Student Organization Registration Process

i. Director Hidalgo advises that the document be edited for grammar.

Vice President Orozco advises corrections should be sent to Dr. Damania.

Senator Lyons advises that minor changes such as those suggested can be changed.

f. Motion for approval of the Student Organization Registration Process

So moved by Senator Lyons

Second by Senator Galvez

Objection received from Director Espinoza

Roll Call Vote:

Senator Nicholson: aye

Senator Galvez: aye

Senator Lyons: aye

Manager Scott: aye

The ayes have it and the motion carries. The Student Organization Registration Process is approved.

g. Discussion of existing workshops and planning for new workshops

- i. Director Hidalgo listed the workshops that have been previously offered and two that he is suggesting to add:

1) Fund Raising and,

2) Logic vs. Fallacy

Interest was expressed by Vice President Orozco for collaboration on developing this workshop for the Senate during the period while Dr. Damania will be out of the office. Director Hidalgo commented that the plan for this workshop includes presentation from Professor McNellis; however, an in-house presentation could be made for the Senate.

Director Hidalgo is also seeking recommendations from the members of the department for developing new workshops and improving those previously offered

h. Discussion of New Student Convocation and BCSGA Dawn 'til Dusk

- i. Director Hidalgo noted his error in the title of this event, it should say Dawn 'til Dark. Director Espinoza and Vice President Orozco were invited to give comment on this item.
- ii. Spreading the word of the Convocation, new workshop, fundraising, etc.
- iii. Manager Scott is available for helping with anything that is needed within his powers to help move these project forward.
- iv. Senator Espinoza: Dawn 'til Dark Plan-2pm 10pm, Bungee run, family function.

- v. Get with the clubs so they can be at these events and be able to help new students find their class and professor offices.

Director Hidalgo: Want to get in touch with ICC rep or related person to get things going early

- vi. Commitment from Senator Lyons to help with the setup the Tele Conference

- i. Discussion of Welcome Week and Club Week planning

- i. Director Espinoza: We need to prepare the clubs to get ready for these events and help them set it up.

- j. Preparation of yearlong calendar for club events and workshops

- i. Director Hidalgo this meeting was mostly to get everyone acquainted with their positions and set the table for the following year. We will not be having formal meetings during the time while Dr. Damania is out of the office; however, we can meet to continue the work of the department such as organizing the calendar of events for the Department of Student Organizations. We will communicate by email to arrange times that suit the best availability.

- ii. Director Espinoza would like to get the department involved with the programs.

VII. COMMENTS AND ANNOUNCEMENTS*

- a. No comments or announcements

VIII. PUBLIC COMMENT*

- a. Director Espinoza informs the Department of Student Activities will have discussions at 1pm on June 9th in BCSGA Executive Board Room.
- b. Vice President Orozco thanks for everyone support.

IX. ADJOURNMENT

- c. A motion of meeting adjournment was made at 6:14 PM by Senator Galvez and seconded by Senator Lyons.

Minutes Submitted by:

Manager Scott

Approved by:

Director Chad Hidalgo

Confirmed By:

Dr. Damania