

# BAKERSFIELD COLLEGE STUDENT GOVERNMENT ASSOCIATION

1801 Panorama Drive, Campus Center, Room 4 | Bakersfield, California 93305

## DEPARTMENT OF STUDENT ORGANIZATIONS

Friday, March 4<sup>th</sup>, 2016

11:00 a.m. – 12:30 p.m.

BCSGA Board Room

### 1. CALL MEETING TO ORDER\*

The meeting was called to order by Director Hidalgo at 11:16 a.m.

### 2. ROLL CALL\*

*A two-thirds quorum must be established to hold a bonafide meeting*

The following department members were present: Director Hidalgo, Senator Smith, Senator Galvez, Student-at-Large Hawks, and Proxy Advisor Danyel Owens

The following department members were absent: none

The following department members were excused: Manager Scott

The following ICC members were present: Hispanic Organization Promoting Engineering and Science, Tutoring Club, Engineers Club, Electrical Engineering Club, American Sign Language Club, Women in Science and Engineering Club, Computer Science Club, Pre-Law Club, American Chemical Society Student Chapter, Phi Theta Kappa/Beta Alpha Nu, Criminology Club, Students for Sensible Drug Policy, Japanese Culture Club, Pre-Med Club, Student Nurses Association, Agriculture Club, Outdoors Club, Visual Arts League, and Future Teachers Club.

### 3. ADOPTION OF AGENDA

*The Committee will discuss this agenda and may choose to amend or edit the agenda. Upon conclusion of the discussion the Committee may choose to adopt the agenda.*

- a. It was moved by Senator Smith and seconded by Senator Galvez to amend the agenda by inserting the following line items under 8b.

- a. “iv. Allocation from AASU club account 2300.06 for the amount not to exceed \$150 for Photography done by ChristaHunt.com for the Night to Remember Jubilee AASU Dance on 2/19/16 approved by BCSGA and AASU”
- b. “v. Allocation from AASU club account 2300.06 for the amount not to exceed \$200 for Balloon décor done by Pure Elegance Décor for the Night to Remember Jubilee AASU Dance on 3/19/16 approved by BCSGA and AASU.”
- c. “vi. Reimbursement to Adeana Williams, AASU President, from AASU club account 2300.06 for the amount not to exceed \$250 for Live DJ done by Eissien Hanks for the Night to Remember Jubilee AASU Dance on 3/19/16 approved by BCSGA and AASU”
- d. “vii. Reimbursement to Adeana Williams, AASU President, from AASU club account 2300.06 for the amount not to exceed \$175 for decorations from Party City for the Night to Remember Jubilee AASU Dance on 3/19/16 approved by BCSGA and AASU”
- e. “viii. Reimbursement to Adeana Williams, AASU President, from AASU club account 2300.06 for the amount not to exceed \$175 for card stock from OfficeMax for the Night to Remember Jubilee AASU Dance on 3/19/16 approved by BCSGA and AASU”
- f. “ix. Reimbursement to JDRF CVC from Activities Board club account 2300.99 for \$485.05 – Zumbathon Fundraiser”

**Discussion:** It was addressed that these were consent items which were forgotten to be placed onto the agenda.

The motion passed by no objections.

- b. Director Hidalgo sought any objections to adopting the agenda as amended.

**Discussion:** No further discussion occurred.

In seeing no objections, the agenda was adopted.

### 4. ADOPTION OF MINUTES

*The Committee will discuss those minutes and may choose to amend or edit the minutes. Upon conclusion of the discussion the Committee may choose to adopt the minutes.*

#### Notes:

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- a. It was moved by Student-at-Large Hawks and seconded by Senator Smith to amend minutes from February 19<sup>th</sup>, 2015 by striking out under item 11a. “Pie” and replacing with “Pi”, and inserting “Tutoring Club and Phi Theta Kappa/Beta Alpha Nu” under item 2. Roll Call of ICC members present.  
**Discussion:** No further discussion occurred, Director Hidalgo sought any objections to the main motion. In seeing no objections, the amendment passed.
- b. Director Hidalgo sought any objections to adopting the minutes as amended.  
**Discussion:** No further discussion occurred. In seeing no objections, the minutes were adopted.

## 5. PUBLIC COMMENT\*

*The Chair may elect to take public comment on any action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak which is stated before comment commence.*

- a. BCSGA Director of Finance, Epifania Mendoza: Starting next year, there will be new regulations and policies for clubs and organizations. On April 12<sup>th</sup> at 2 p.m., here in the BCSGA Executive Boardroom, there will be a finance workshop. Whether or not you attend—your club will be expected to know these regulations for next year. These are laws that are passed from the state level, from the Chancellor’s office, and more. There are also fundraising codes and rules. The Internal Revenue Service basically has laws that trickle down to the states, and onto us such that the district wants to make sure that we are in compliance with the regulations. We have no required that clubs submit an official yearly budget and minutes, but they will be starting next year. This workshop is recommended for any and all members (ideally all officers of the club). The workshop can be recorded and sent out afterwards. If you need any further accommodations, please let us know as soon as possible. This meeting can be moved to prior to your next ICC meeting. A Listserv email will be sent out as a reminder.

## 6. INDIVIDUAL REPORTS

*The Chair shall recognize any officer of the Association, including the BCSGA Advisor, to offer a report on official activities since the previous meeting and make any summary announcements deemed necessary for no longer than five minutes.*

- a. Chair, Director of Student Organizations, Director Chad Hidalgo: I will be absent from the office more frequently due to an internship. If you have any difficulty in contacting me, please email me. If it is an immediate issue, please contact the Office of Student Life. The mock trial is planned for today. But at the past meeting in planning the trial, we decided to postpone and defer it to the Pre-Law Club for next semester. Manager Scott will be out and cannot attend ICC due to his doctor meetings needing to be planned at this time and day. There was no other better alternative. Extra Life is now set to its original date of April 16<sup>th</sup>. We will have building usage in the MS building, and registration will be near the Ag building. We also need official signups of which clubs will sign up to occupy a room. Clubs can do both garden fest and extra life, so long as you have enough people to do it. There will be booths at garden fest, and clubs are to come up with their own games. The clubs will receive tickets for persons to play, and the club gets \$0.50 back for each ticket. The winning decorated booth gets \$250. If you plan to stream for extra life, you must provide your own computer and gear. There is no due date to sign up for extra life, but please do so as soon as possible. If you want to sign up for garden fest, you must do your equipment reservations but there is no sign up per se. You can sign up as an individual or as a club/group for extra life or garden fest.

## 7. UNFINISHED BUSINESS

*Items listed in this agenda item have already been read or discussed once and thus are considered for approval of the committee*

- a. No unfinished business to discuss

## 8. NEW BUSINESS

*Items listed in this agenda item have not already been read or discussed once and thus are considered for approval of the committee*

- a. It was moved by Student-at-Large Hawks and seconded by Senator Smith to open up for discussion the first reading of S.B. ## “Mandating Attendance of I.C.C. Board Representatives”  
**Discussion:** The ICC body and department read over the entire bill. Revisions and suggestions to the bill were made, and it was corresponded that those would be put in place before second reading of legislation. Senator Smith is to have a meeting with Advisor Damania in order to review the bill, and ICC members were asked to continue providing their input.
- b. Consent Agenda Items
  - i. BCSGA Department on Student Organization approval of allocation of \$100 from TA100- Student Organization to BCSNA for First place in raising funds for JDRF Zumbathon to be used before May 31, 2016 or funds are returned back to TA100- StudOrgs

- ii. BCSGA Department on Student Organization approval of allocation of \$100 from TA100- Student Organization to Tutoring club for Second place in raising funds for JDRF Zumbathon to be used before May 31, 2016 or funds are returned back to TA100- StudOrgs
- iii. BCSGA Department on Student Organization approval of allocation of \$50 from TA100- Student Organization to MEChA for Third place in raising funds for JDRF Zumbathon to be used before May 31, 2016 or funds are returned back to TA100- StudOrgs
- iv. BCSGA Department on Student Organization approval of allocation from AASU club account 2300.06 for the amount not to exceed \$150 for Photography done by ChristaHunt.com for the Night to Remember Jubilee AASU Dance on 2/19/16 as approved by BCSGA and AASU
- v. BCSGA Department on Student Organization approval of allocation from AASU club account 2300.06 for the amount not to exceed \$200 for Balloon décor done by Pure Elegance Décor for the Night to Remember Jubilee AASU Dance on 2/19/16 as approved by BCSGA and AASU
- vi. BCSGA Department on Student Organization approval of reimbursement to Adeana Williams, AASU President, from AASU club account 2300.06 for the amount not to exceed \$250 for Live DJ done by Eissien Hanks for the Night to Remember Jubilee AASU Dance on 2/19/16 as approved by BCSGA and AASU
- vii. BCSGA Department on Student Organization approval of reimbursement to Adeana Williams, AASU President, from AASU club account 2300.06 for the amount not to exceed \$175 for card stock from OfficeMax for the Night to Remember Jubilee AASU Dance on 2/19/16 as approved by BCSGA and AASU
- viii. BCSGA Department on Student Organization approval of reimbursement to Adeana Williams, AASU President, from AASU club account 2300.06 for the amount not to exceed \$175 for card stock from OfficeMax for the Night to Remember Jubilee AASU Dance on 2/19/16 as approved by BCSGA and AASU
- ix. BCSGA Department on Student Organization approval of reimbursement to JDRF CVC from Activities Board club account 2300.99 for \$485.05 – Zumbathon Fundraiser
- x. **Discussion:** It was expressed by many ICC members that the club should have known better than to be doing reimbursing for a person spending their own funds. It is constantly reiterated to clubs that any expenditures for their club and events must be done as a club, and not as an individual. In doing so, it sets a precedent that clubs must follow all guidelines and regulations. Many ICC members felt it odd and unfair for the AASU Club to be reimbursing their own member, under which they are all aware that this should not be able or even can happen. Moreover, a representative from the club should have come forth to explain the circumstance under why the reimbursement should have happened at all.

## 9. INTER-CLUB COUNCIL

*The Chair shall recognize in turn Officers from FY16 registered student organizations requesting the floor for a period not to exceed three minutes. Student Organizations officers may report on behalf of their organizations or discuss inter-club council related matters.*

- a. American Chemical Society Student Chapter: On March 31<sup>st</sup> at Wayside Elementary at 6 p.m., there will be an outreach event to promote science fairs at schools that do not have one already. This will be the kickoff event for our outreach program. Area is sponsoring the dinner portion of this event. WE have an approximated expected attendance of 300 people. Our club and volunteers are essentially going to be taking kids onto a one on one session and mentor them as to how to get a science fair project.
- b. Tutoring Club: We are in talks of getting sponsorships to help the tutoring center work better. (It was addressed for both the American Chemical Society Student Chapter and for the Tutoring Club to verify whether or not their sponsors need to fill out the sponsor form located on the Bakersfield College website.)
- c. Pre-Law Club: Hello! My name is Diane Serrato and I just wanted to introduce myself. This is my first ICC meeting and I am very happy to attend.
- d. Future Teachers Club: Hello! My name is Maria Holland. I am the new ICC representative for the club. (It was addressed that the FY 16 is not indicated next to the clubs name on the Bakersfield College website. This indicates that their standing is not as a registered club for this year. It was asked to make sure that all paperwork has been submitted in. The ICC representative replied that their club has submitted it on Tuesday and are awaiting confirmation.)

- e. Phi Theta Kappa, Beta Alpha Nu: May we know what Garden Fest is? (It was explained that Garden Fest is an event thrown primarily by the Agriculture Department. At this event, there are several vendors, promoters, food trucks, exhibitions, and workshops provided. The Agriculture Department also uses this as a way to promote the type of plants grown and the methods used. Additionally, they sell their own plants to the public. This event is also a chance for clubs to fundraise, where the clubs make a booth with a game and decorate it. Tickets are sold, and these tickets are used in order for people to play at the games. The event is from 9 a.m. to 4 p.m. this year on April 16<sup>th</sup>, while Extra Life will run from 12 p.m. to 6 p.m.)
- f. Criminology Club: May we get a written proof of the ICC member attendance? I just want to verify that our representative is actually attending and to see how we are doing. (It was addressed that an excel spreadsheet would be provided for this verification.)

**10. COMMENTS AND ANNOUNCEMENTS\***

*The Chair shall recognize in turn Officers requesting the floor for a period not to exceed three minutes. The total time for Comments and Announcements before the first reading of legislation shall not exceed fifteen minutes.*

- a. Director Hidalgo: Reminder that all clubs need to reregister by Labor Day (or the first week of September) each school year in order to maintain the perks of being a registered club.

**11. PUBLIC COMMENT\***

*The Chair may elect to take public comment on any action items on this agenda. The Chair may impose reasonable limits on the length members of the public may speak which is stated before comment commence.*

- a. Amy Pachla: Hello! I am a reporter from the Renegade Rip.

**12. ADJOURNMENT**

- a. Director Hidalgo sought any objections to adjourning the meeting.

**Discussion:** No further discussion occurred.

In seeing no objections to the main motion, the meeting was adjourned at 12:19 p.m.