

StudOrg: SOF Grant Application

Student Organization Funding (SOF) Grants are available to any registered Student Club or Organization (Stud Org) for operational, programmatic, or travel expenditures that enhance overall quality of student life on campus. SOF Grants should be used to boost the overall educational experience of students through development of, exposure to, and participation in social, cultural, intellectual, recreational, governance, leadership, group development, campus and community service, and informational programs and activities. These conditions and processes comply with district, federal, state, and local laws as well as BC policies.

Before filling out a SOF Grant Application, please be familiar with the [SOF Grant Conditions and Process](#)

In filling out this application, you will be asked to provide the following items for your SOF Grant Proposal.

1. Proposal description,
2. Methods of advertisement,
3. Methods of evaluation,
4. A statement of support from your StudOrg Advisor;
5. The itemized [budget report](#)
6. The quotes/proof for all items requested.

The Student Organization Funding (SOF) Grants are available on a first come, first served basis, to any registered Stud Org for programs and events that enhance overall quality of student life on campus.

Eligibility of the SOF Grant Requests

Any Stud Org that meets the following criteria is eligible to apply for SOF Grants:

1. Fully compliant and current with the Stud Org registration process;
2. In good standing with the Office of Student Life
3. Stud Org officers (Leadership Team) are in good standing with the College.

Registered Stud Orgs may request grants from the Department. These grants are intended to support organization activities, but not to fully fund them. Stud Orgs are not guaranteed funding. Grant funding for an organization will be based on the Department evaluation of the organization's requested event, submitted budget request, presentation, available funds, and information gathered during financial workshops with the Office of Student Life.

Submitter's Information

The Submitter does not need to be the treasurer of the registered student organization, but the Advisor will receive a confirmation from the requested grant.

Category 1: Operating Request

Max request of \$200 per academic year.

Operating funds may be requested annually to support day-to-day operational expenses of registered StudOrgs. Grants are used for enhancing the overall effectiveness, mission, and presence of Stud Orgs on campus.

Category 2: Programming Request

Max request of \$1,000 per academic year.

Program funds are awarded to support events that enhance the educational, cultural, and social experience of the BC community and events that are available for participation by the entire student body.

Category 3: Fundraising Request

By completing and submitting the Fundraiser Grant form, you are also requesting approval for the fundraiser.

All fundraising initiatives (with or without SOF Grant funding) must be approved by the Dean of Students, who may seek further review from other College entities.

Category 4: Travel Request

Max request of \$1,000 per academic year.

Travel funds are awarded to support and assist with travel expenses that directly aid the organization in achieving its mission. Travel includes conferences, training sessions, competitions, and other off-campus events.

Travel outside of the state of California requires approval from the Board of Trustees. Please refer to the dates below to submit accordingly. Approval is needed before the travel date(s).

[Board Agenda Items and Materials Dates](#)