

CONSULTATION COUNCIL

Minutes

Date: May 22, 2018

Start Time: 1:12 p.m. End Time: 3:17p.m.

Facilitator: T. Burke, Chancellor

1 IN ATTENDANCE

Chancellor Burke, Bill Henry, Jill Board, Jeff Keele, Tom Greenwood, Steve Holmes, Tonya Davis, John Means, Paul Kuttig, Vern Butler, Michael Barrett, Tina Johnson, James Thompkins (left early)

ABSENT: Sonya Christian, Jan Moline, CCCC SGA President, PC SGA President

2 APPROVAL OF MINUTES

The April 2018 minutes were reviewed by the group and approved by the Chancellor with one correction: remove Chris Hine from attendance sheet; not present.

3 HUMAN RESOURCES

Board Policy CH. 7- The following actions and/or revisions to Board Policy (BP) Chapter 7 are as follows:

- **BP 7D2A** was present and reviewed. **ACTION:** Move Forward to Board
- **AP 7D2A-Discussion** on level of detail. **ACTION:** Change “District” to Chancellor or designee on pg.3.
- Question: Is this under demand to bargain?
- **AP7D4A- ACTION:** Move forward; will bring back for review in fall for SGA to comment.
- **BP 70** (seven + the letter O)- **ADD:** “workplace” on 3rd line; 2nd paragraph
- **AP 701-REMOVE:** *horseplay*- on 4th bullet with *physical contact*. **REMOVE:** *knife* from 5th bullet. **ACTION:** Move forward.
- **AP702-ADD:** the within to the sentence crime ___ District’s jurisdiction; **ADD:** *volunteer* to 2nd paragraph after *employee*. **ACTION:** Move forward
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EEO Plan (verbal update)- Vice Chancellor of Human Resources reported her department is working with the State Chancellor’s office in order to update the KCCD EEO Plan for submission in 2018.

4 GENERAL COUNSEL

No Report.

5 BUSINESS SERVICES

Governor's May Revised 2018-19 Budget- the CFO shared the Governor's May revised 2018-19 budget. Copies were made available to the Council. (See *handout*). Some of the highlights were:

- COLA (2.71%) increase
- Base funding \$175M plus one-time monies at \$104M
- Governor pushing for online college
- Deferred Maintenance- big change; lower
- Prop 51- allow for funding for five projects at a time

DOF Funding Formula Update- Department of Finance (DOF) reports KCCD gaining 8% in revenues; waiting on assembly. Copies were made available to the Council. (See *handout*)

Growth will be added later; COLA given to colleges for 2018-19 calculations. State Senate will meet over the next two weeks to meet the June 15th deadline for the Governor's budget.

6 EDUCATIONAL SERVICES

Board Policy 4K- ACTION: Bring back in fall.

Administrative Procedure 4K- Vice Chancellor of Educational Services reviewed revision to Administrative Procedure (AP) 4K, addressing an OCR finding in order to be compliant with law.

ACTION: Posted to website. Copies were made available to the Council. (See *handout*)

7 CONSTITUENCY ISSUES

No Report.

8 OPERATIONS/IT

No Report.

9 CHANCELLOR'S OFFICE

The Elements of Decision Making 2017-18 Updates- the Council reviewed the final draft of the Elements of Decision Making document. Chancellor's Cabinet has reviewed and updated as needed.

ACTION: Move forward for Board approval. Copies were made available to the Council. (See *handout*)

Some additional corrections needed are:

- Add appendix for committees
- Remove Assoc. Gov't position from website

(Cont.)

- Change “community” to external on Chancellor’s description page
- Update website for Facilities
- Fix Cerro Coso Community College website link
- IT to update their webpage

DOF Funding Formula Update- *Discussed during Business Services item(s).*

10NEXT MEETING

September 25TH | 1PM – 4PM, DO-TULARE ROOM, 2ND FLOOR