



KERN COMMUNITY COLLEGE DISTRICT  
DISTRICT CONSULTATION COUNCIL  
UNAPPROVED SUMMARY  
April 24, 2018

		<p>serve and represent a diverse constituency for both the colleges and the district.</p> <p><b>ACTION: Vice Chancellor Davis will evaluate how members are chosen in the future.</b></p>		
4. General Counsel	A. BP Section 5- Reference to format	<p>General Counsel Hine presented the proposed new format for the current KCCD Board Policy Manual. No changes to the policy language has been made at this time. <i>(see handout)</i></p> <p><b>ACTION: Approved to move forward with new format</b></p>		X
5. Business Services	A. DRAFT 2018-19 DO Budget	<p>A. CFO, Deborah Martin and Chancellor Burke shared the proposed 2018-19 KCCD Draft Budget revisions with the Council outlining the significant decreases from each of the District Office’s departmental budget. Chancellor Burke discuss the latest news on the proposed state funding formula. Copies of the budget summaries were made available to the Council. <i>(see handout)</i></p> <p><b>ACTION: Move forward to Board for June tentative budget approval.</b></p>		X
	B. District-wide (DW) Budget Committee Update (verbal)	<p>B. CFO, Deborah Martin reported that the DW Budget Committee received information about the college reserves’ percent cap had been discussed at Chancellor’s Cabinet where Chancellor Burke made the recommendation to the three college presidents to increase the current 3% to 5%. This was not a recommendation from the DWBC, but agreed upon by the presidents to move forward with the Chancellor’s recommendation.</p>		X
	C. BP 3A-New Format	<p>C. A question was raised as to how the excess over the cap is distributed. Chancellor Burke stated that KCCD has current policy language that answers the question. <i>(See Board Policy)</i></p>		X

O: Open C: Closed

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		<b>ACTION: Move colleges' reserves cap from 3% to 5%, and revise current board policy language under BP 3A; this is ready for Board review.</b>		
6. Educational Services	A. Accreditation Update (verbal)	A. Vice Chancellor Means reported that the completed accreditation reports (ISERs) for the upcoming site visit this fall, are due May 4 <sup>th</sup> for the June Board of Trustees meeting. The college drafts are almost completed; a lot of documentation has been gathered. The accrediting team will visit all three of the colleges' campuses as well as the District Office during the first week in October 2018.	X	
	B. Wait List Purge Update (verbal)	B. Vice Chancellor Means is worked with the colleges' Vice Presidents to determine the correct time to purge the waitlist. Also shared: <ul style="list-style-type: none"> <li>➤ Will move the date to the correct number of days prior to the withdrawal date for refunds (night before census)</li> <li>➤ Late adds are at the discretion of the instructor effective fall 2018</li> </ul>		X
	C. AP 4K	C. Vice Chancellor Means reported that suggested changes to AP 4K can be brought back to the next DCC meeting after Council reviews with their constituency groups. A concern was noted about the language referring to <i>affirmative consent</i> .  <b>ACTION: Add to May's agenda</b>	X	
7. Constituency Issues	A. Summer Schedule	The 4x10 summer schedule MOU was already passed.  <b>ACTION: HR to send out email addressing start and end dates for this modified work schedule during the summer months.</b>		X
8. Operations	A. Banner 9 update & Cloud Discussion (verbal)	A. CIO Moser reported that the Banner 9 update is tracking well for a July 9th start. He also shared: <ul style="list-style-type: none"> <li>• Functional testing is being conducted at all three colleges and DO</li> </ul>	X	

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		<ul style="list-style-type: none"> <li>• Moving to the cloud after Banner 9 implementation</li> <li>• Financial Aid and Finance pages are under way</li> </ul>		
9. Chancellor	A. The Elements of Decision Making Document	<p>A. Chancellor Burke provided a snapshot, outlining what the proposed org charts and functional mapping format would look like in the 2018 version of the Elements of Decision Making Document (EDMD). Chancellor’s Cabinet, which includes the college Vice Presidents, reviewed the EDMD page by page in the current format, and made the necessary updates to reflect current titles of responsibility, as well as current organizational structures at the three colleges, and the District Office as it relates to the decision making process.</p> <p>This information will be used as evidence during this fall’s self-evaluation accreditation report. The current link to the KCCD webpage that houses the document will not change, only the updated version behind the link.</p> <p><b>ACTION: Decision Making Document in full will be added to the May agenda for review.</b></p>	X	
	B. DOF Funding Formula Update	<p>B. This item was discussed during the Business Services’ review of the DO Draft 2018-19 budget. Chancellor Burke did shared some additional information about the Governor’s proposed funding formula:</p> <ul style="list-style-type: none"> <li>➤ Moving too fast per college district CEOs</li> <li>➤ Legislation could propose a slow down; no guarantees</li> <li>➤ Growth dollars and COLA- won’t know until May revised</li> <li>➤ Still moving forward on 115<sup>th</sup> college-all online</li> </ul>		X
	C. 2018-19 Consultation Meeting Calendar	C. Approved		X

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10. Future Meeting Agenda Items	<ul style="list-style-type: none"> <li>• Decision Making Document</li> <li>• BP Chapter 7</li> <li>• AP 4K</li> </ul>			
Adjournment	Meeting adjourned			

**MEMBERS PRESENT:**

- Thomas J. Burke, Chancellor
- Deborah Martin, Interim CFO, District Office
- John Means, Vice Chancellor, Educational Services
- Tonya Davis, Vice Chancellor, Human Resources
- Bill Henry, Interim President, Porterville College **(via video conference)**
- Zav Dadabhoy for *(Sonya Christian, President, Bakersfield College)*
- Jill Board, President, Cerro Coso Community College **(via video conference)**
- Michael Barrett, CSEA Representative, Cerro Coso Community College **(via video conference)**
- Tom Greenwood, CCA President, Bakersfield College
- Jeff Keele, Senate President, Porterville College **(via video conference)**
- Steven Holmes, Academic Senate President, Bakersfield College
- Jan Moline, Academic Senate President, Cerro Coso **(via video conference)**
- Manny Mourtzanos for Sue Vaughn, Management Association, Bakersfield College
- Tina Johnson, CSEA Representative, Bakersfield College
- Vern Butler, CSEA Representative, Porterville College
  
- Danielle Hillard, Executive Assistant, Chancellor’s Office (scribe)

**MEMBERS ABSENT:**

- SGA Pres Dezi Von Monos, Bakersfield College
- SGA Pres Samuel Kelley, Cerro Coso Community College
- SGA Pres Catherine Osborne, Porterville College

O: Open C: Closed