

Kern Community College District
District Consultation Council
Unapproved Summary
March 24, 2015

ITEM	DISCUSSION	RECOMMENDATION/ FOLLOW-UP	O	C
1. Agenda	The meeting was called to order at 2:08 p.m. Tom Burke served as the meeting facilitator.			
2. Approval of Summary	The meeting summary for February 24, 2015 was posted and reviewed by the Council.	Approved		X
3. Human Resources	<i>A. No Report</i>			
4. General Counsel	A. DRAFT Board Policy 3B7-Time, Place, & Manner	<p>CFO Tom Burke shared on behalf of General Counsel, his comments on the legal language.</p> <p>President Board shared that there are “watchdog” groups going around to campuses causing problems. Academic Senate President Buzz Perisol shared the same concerns.</p> <p>Academic Senate President Steve Holmes would like to have access to CCLC’s board language in regards to this policy. CFO Burke will check into that.</p>	X	
5. Business Services	A. <i>DRAFT DO Budget 2015-16</i>	<p>CFO Tom Burke shared the draft 2015-16 District Office budget proposed for the June tentative budget. On the Labor side of the draft budget, the operations budget variance are as follows:</p> <ol style="list-style-type: none"> 1) Step & column movement; -\$100,536 total for district office 2) 2-positions Human Resources @ BC offset funding for these positions 3) IT positions- Measure G funding going away; shift Enterprise Plan Analyst I (Banner Analyst) back in GU001 funds 4) Network engineer is a replacement for a current position. The Telecom Network Manager position is being replaced by the Network engineer position. The replacement of the analog phone system with an IP based system has converted the work to Network engineer type work. The Warehouse Administrator and the Data Warehouse Developer are not new positions but replacement positions for two Reporting-Info Access Analyst positions. This was done based on a review of the job requirements and new job descriptions based on this review. If you look at the bottom of the IT changes you can see the elimination of the old positions. IT has no new positions but reclassification of current positions based on a review of all positions in 2014. (See handout) 5) The internal auditor position return based on 		X

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		<p>concerns related to increased grant activity and to insure compliance with Federal and state laws and regulations.</p> <p>6) Assoc. Vice Chan, Gvmt & Ext Rel -- return to DO 7) 2- DO Public Safety Officers- BC backfill pulling two officers from DO; DO will budget for officers located at the Weill Institute location 8) The director of risk management position is being added to assist the colleges in complying with Student and HR regulations. The position will coordinate training and assist in the implementation of Title IX, Title II, California Education Code, and Labor code issues. 9) Accounting Tech II-replacing ticketing personnel at BC</p> <p>There was a question as to what Chris Hine, General Counsel litigates for KCCD. CFO Burke and Vice Chancellor James clarified and stated the difference between General Counsel's position and director of risk management as stated above.</p> <p>On the non-labor side of the proposed draft budget:</p> <p>1) Chancellor's Office Achieving the Dream funding- going away; \$120,000 annual saving to DO budget 2) Board Election budget- reduction during non-election year. 3) Professional Expert Researcher- temp backfill until vacant position is filled 4) Ed Services- reduction in temporary labor 5) Business Services- reduction in debt payments; increase in collection services 6) IT- increase driven by one-time cost projects or cost for completing projects that have begun; decrease in institutional dues and memberships (See handout) 7) Human Resources- increase in temporary labor 8) Assoc. Vice Chan, Gvmt & Ext Rel- reduction in travel 9) General Counsel- no change 10) District Operations- match for vehicle replacement grant and increase for end of life DO copier replacements</p> <p>CFO Burke shared that the one-time funding in 2015-16 in the governor's proposed budget will allow for some of the projects to be moved to those funds outside the 50% law.</p> <p>There was a question about Michele Bresso's position (See handout)</p>		

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6. Educational Services	<p>A. DRAFT Board Policy 4B1&2-Program Courses</p> <p>B. DRAFT Board Policy 4B7-Articulation</p> <p>C. DRAFT Board Policy 4B9-Student Field Trips</p> <p>D. DRAFT BP/AP 4F9-Student Rights & Directory Information</p>	<p>4B1 & 4B2: Interim Vice Chancellor Betty Inclan shared to board policies. (See handout) ACTION: Move to board agenda for April</p> <p>4B7: 4B7A per Title V (Ed Code) language for high school articulation; deletion made for 4B7F. (See handout) ACTION: move to board agenda for May.</p> <p>4B9: Sections in brown are procedure- move out of policy. Title V language is consistent with pg. 10 “academic employee”. (See handout) Some questions for this policy were:</p> <ul style="list-style-type: none"> • Student trustee travel- who monitors; Chancellor’s Office approves/arranges student trustee travel is not done in the capacity of the college • Ed Advisors and Club Advisors need to step up to assist on trips • Consolidate student travel forms from four to three • Can students be dropped off on field trips without supervision? No • Why-pg.9, #4 and pg.10, #12? Redundant? Keep #12 on pg.10 and delete #4 on pg.9 <p>ACTION: move to board agenda for April.</p> <p>4F9: Interim Vice Chancellor Betty Inclan shared the following:</p> <ul style="list-style-type: none"> • Not reply primarily upon • Admin Council, Chancellor’s Cabinet and VPs’ have all reviewed • Reflects procedures for A&R and legal per Sue Vaughn • Mandated language <p>ACTION: move to board agenda for April. Procedures will be reviewed again at a later meeting.</p>		
7. Constituency Issues	A. <i>No Report</i>			
8. Chancellor Report	<p>A. No Report</p> <p>B. <i>Purpose for Consultation</i></p> <p>C. <i>Consultation Council Meeting Calendar</i></p>	Executive Assistant to the Chancellor in her absence inquired about a need for the tentative meeting schedule at the end of May. The Council decided to postpone making that decision until the next meeting scheduled for April 28 th .		
9. Future Meeting	A. BAM Evaluation	Deferred till after new growth formula is determined by state.		

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10. Next Meetings	The next Consultation Council meeting is scheduled for April 28, 2015.			
11. Operations	A. No Report			
12. Adjournment	The meeting adjourned at 3:41 p.m.			

PRESENT:

CSEA President, Cerro Coso Community College (Video)
 Jill Board, President, Cerro Coso Community College
Val Garcia for Rosa Carlson, President, Porterville College
 Laura Vasquez, Academic Senate President, Cerro Coso Community College
 Matthew Crow, CCA President, Porterville College (Video)
 Steven Holmes, Academic Senate President, Bakersfield College
 Sue Vaughn, Management Association President, Bakersfield College
 Tina Johnson, CSEA President, Bakersfield College
 Buzz Piersol, Academic Senate President, Porterville College
 Sonya Christian, President, Bakersfield College (**teleconference**)
 Tom Burke, CFO, District Office
 Danielle Hillard, Scribe, District Office

ABSENT:

Sandra Serrano, Chancellor, District Office
ASB Representative, Cerro Coso Community College
ASB Representative, Porterville College
Alexander Dominguez, ASB Representative, Bakersfield College
John Means, Assoc. Vice Chancellor, District Office
Tiffany Duke, CSEA President, Porterville College
Abe Ali, Vice Chancellor, HR, District Office
Chris Hine, General Counsel

GUEST:

Sean James, Vice Chancellor of IT/Operations, District Office
Anthony Culpepper, Vice President of Financial Services, Bakersfield College

*****Representatives names that are highlighted were absent from the meeting.***